

# ENG 112: College Composition II, Winter 2012

Sections: WN 112, WN 172, WN 330

Instructor: Leigh M. Gardner

Office & hours: S053 M and W 2:30-3:20pm & by appointment

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## *Course Description*

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Expands students' abilities and versatility in reading, language awareness, and composing for a range of purposes, audiences, and situations, including academic research writing.

## *Required Texts and Materials*

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Collins, Suzanne. *The Hunger Games*. New York: Scholastic Inc., 2008. Print.

Rottenberg, Annette T., and Donna Haisty Winchell. *The Structure of Argument*. 7<sup>th</sup> ed. Boston: Bedford/St. Martin's, 2011. Print.

Pencils, Pens, One Subject Notebook.

## *Course Objectives*

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After successful completion of the course, each student will have

- Written effective college compositions
  - Considering audience and purpose, use an effective writing process with strategies and techniques, articulate important ideas clearly, organize and present details to support a main idea, write effective introductions and conclusions, and employ appropriate writing conventions.
- Completed writing tasks that involve both reading and writing
  - Show the ability to derive meaning from a piece of writing, distinguish between the meaning one makes of a text and the author's intended meaning, invest personal significance into a reading and writing task, demonstrate critical thinking, and understand the relationship among language, knowledge, and power.
- Work with others both in and out of the classroom
  - Assess your own work as well as the work of others and show a willingness to work cohesively with others.
- Write an academic research composition
  - Locate information using research methods and the library's tools, select appropriate source material, integrate your own opinion in with various source viewpoints, quote/paraphrase/summarize accurately, and document sources accurately using MLA style.

## *Classroom Policies & Procedures*

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1. Format essays according to the instructions given in each assignment sheet.
2. Hand in assignments to me personally. Never leave assignments in my mailbox, don't give them to the English Division secretaries, don't give them to a friend or family member to give to me, and don't email them to me without my prior approval.
3. Participate in class discussions and group activities. Participation and homework/classwork are worth 20% of your final grade.
4. Keep up with the assigned readings and be prepared to discuss them. Class discussion will be a large part of what we do on a week-to-week basis. If you aren't prepared, it will be hard for you to participate.
5. Turn in assignments on time (e.g., homework, essays, etc.). An assignment loses a letter grade for each day it is late, not class period. No assignment that is more than one week late will be accepted and will receive a zero (0).
6. Attend class regularly. Attendance will be taken at the beginning of each class. **In class work cannot be made up.** If you must miss a class, you are responsible for finding out what you missed while absent.

**NOTE:** The English Division has a strict attendance policy. You are allowed to miss up to 2/15 of the class periods. For classes that meet one day a week, this means you are only allowed two absences before being dropped from the course. For classes that meet two days a week, this means you are only allowed four absences before being dropped from the course.

7. Arrive to class on time and don't leave class early. Arriving to class late is disruptive, inconsiderate, and unprofessional. Students who are more than fifteen (15) minutes late for class will be considered a half absence and will receive a zero (0) for the day's in-class work. Being late twice equals an absence. Schedule job interviews, doctor appointments, lunch dates, and conferences with your other professors, etc. so that you will not have to leave class early (unless you have an emergency). Students who leave class early will be considered absent and will receive a zero (0) for the day's work. If you have a legitimate reason to leave class early, please discuss this with me before class.
8. Don't plagiarize. Plagiarism (intentional or not) can result in an "E" on an assignment or even in the course. We will define and discuss plagiarism in class.
9. Silence your cell phone while in class. Texting during class is not only rude but also distracting, and it will result in a penalization of your homework and participation grade. If I repeatedly see you texting/playing on your phone during class, I will ask you to leave and count the day as an absence for you.
10. Keep up with all your work during the semester. **DON'T THROW AWAY ANYTHING!**
11. Use your resources. If you need help on an assignment or don't understand an assignment, come to my office hours for one-on-one help. Also visit the WRIT Center for help with your papers. The WRIT Center is located in the back corner of the main campus library. See [www.delta.edu/writingcenter](http://www.delta.edu/writingcenter) for hours and more information.
12. Email Etiquette: When sending me an email, it is respectful to not only include a salutation (i.e. Hello Leigh...Hi Leigh...Good morning Leigh...) but to also sign your name. Emails that do not do so come across as rude and inappropriate. Email is not the same as texting and you should not treat it as such. Lastly, when sending me an attachment of something in an email, explain in the email what the attachment is and why you are sending it to me. Otherwise, I may overlook the attachment. I will only respond to emails that use this email etiquette.
13. **If serious, legitimate circumstances arise that prevent you from attending class or turning in assignments, please do not wait until the end of the semester to contact me. I am more than willing to discuss any issues with you outside of class.**

## *Classroom Civility*

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Delta College students are encouraged to behave in a respectful, appropriate, and civilized manner within the classroom. This includes being kind and considerate to other students, refraining from using cell phones, as well as not speaking out of turn, or interrupting other students. Additionally, the use of derogatory and inappropriate language is not tolerated within the classroom. If you do use this language, you will be asked to leave the classroom and not to return until the following class period. If this behavior continues, then disciplinary action will be taken.

## *Coursework*

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Assignment 1: Comparative Essay Evaluation (4-5 pages)	150 pts
Assignment 2: Definition Essay (4-5 pages)	150 pts
Assignment 3: Annotated Bibliography (10 sources)	150 pts
Assignment 4: Argumentative Synthesis Group Essay (15-20 pages)	250 pts
Course Reflection	50 pts
Attendance/Participation	50 pts
In-class work and Homework (Notebook)	150 pts
<b>Final Exam</b>	<b>50 pts</b>

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**Total** **1,000 pts**

## *Grades*

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A grade of “C” is the normal grade for this course. The grades of “A” and “B” are honor grades, indicating a student has produced excellent or exceptionally good written work while meeting the minimum quantitative requirements. A grade of “C” means the student has adequately met the minimum quality and quantity standards of the course. Grades of “D” and “E” mean the student has not met the minimum requirements either quantitatively or qualitatively.

Each assignment will receive a letter grade (sometimes with a + or -) as follows:

- A = writing is characterized by excellent adherence to grading criteria.
- B = writing is characterized by very good adherence to grading criteria.
- C = writing is characterized by adequate adherence to grading criteria.
- D = writing is characterized by poor adherence to grading criteria.
- E = writing is characterized by inadequate adherence to grading criteria. The assignment may also have other deficiencies that indicate the assignment does not satisfy other requirements. (E = 0 – 59)

The grading scale for the course is as follows:

A = 945 – 1,000	C = 735 – 764
A- = 895 – 944	C- = 695 – 734
B+ = 865 – 894	D+ = 665 – 694
B = 835 – 864	D = 635 – 664
B - = 795 – 834	D- = 595 – 634
C+ = 765 – 794	E = 0 – 594

D2L keeps a running total of the points you have accumulated on the assignments.

## ***Revision Policy***

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You may revise either Assignment 1 or 2 to raise your grade (only one). Revisions are due by Friday March 30<sup>th</sup>, but you can turn them in any time before that deadline. The following conditions for revision apply:

- Don't simply correct editing errors or errors in format: *revision is not a substitute for editing in the first place*. To receive a higher grade, a revision must improve the substance of the assignment (e.g., rhetorical effectiveness, logic, organization, writing style, etc.), as well as correct most of editing errors, without introducing many new ones. **Please bold and underline everything that is new or changed in your revision.**
- My comments on an assignment reflect the problems that, at the time, seem most serious and that happen to catch my eye: I rarely comment on everything that is "wrong" with an assignment, and I do try to comment on what I see as "right," too. When I read a revision, I probably will comment on problems that I did not comment on the first time. These problems will affect the grade of the revision. **Moral: don't just "fix" the problems that got marked; reread the assignment critically and do all that you can to improve it!** If you need help, visit the WRIT Center or stop by during my office hours.
- Any penalty on the original paper also applies to the revision (e.g. penalty for lateness).
- I strongly encourage you to take advantage of this opportunity to improve your grade. Students are always asking for extra credit. This is essentially, extra credit.

## ***Academic Integrity***

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### **I. Statement of Values**

The principles of truth and honesty are fundamental to a community of learners. All members of the Delta College Community are expected to honor these principles and are responsible for maintaining the integrity of academic work at the College.

Plagiarism or any misrepresentation of work, unsanctioned collaboration, use of prohibited materials, and participation in any form of dishonesty all constitute violation of this policy.

Violations of this policy will result in the actions and consequences specified within this policy.

### **II. Faculty determine standards of integrity for academic coursework.**

Examples of academic dishonesty that would constitute violations of this policy include, but are not limited to, the following:

- A. Plagiarism\*
- B. Cheating on tests, quizzes, or any assignments
- C. Fabrication
- D. Aiding and abetting dishonesty
- E. Falsification of records and official documents

\*Plagiarism is defined as, "the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own." As developed by Alexander Lindey in "Plagiarism and Originality" (N.Y.: Harper,1952)

### **III. Faculty and Staff Responsibilities.**

Faculty should do the following, where applicable and when appropriate:

- A. Provide clarification about the nature of academic dishonesty.
- B. Clarify expectations for homework, assignments, collaborative student efforts, research papers, exams, etc.
- C. Identify any specific style/format requirements for assignments.
- D. Communicate ethical and professional standards associated with courses and programs.
- E. Honor principles of truth and honesty and in so doing protect the validity of college grades.

### **IV. Student Responsibilities and Rights**

Delta College Students are responsible for understanding/following

- A. All provisions of this policy including, but not limited to, examples under I and II above.
- B. Specific course policies for academic work.
- C. Other College policies as specified in the current Delta College Catalog.
- D. Commonly understood principles of personal honesty and integrity.

The student may appeal, through the Disputed Final Grades policy, any grade affected by a charge of academic dishonesty.

### **V. Process for Policy Violations by Students**

A. Faculty may use their discretion and judgment in any suspected violation of this policy, including limiting action to a warning. If the faculty member determines that this policy has been violated, then the process outlined below will be followed.

1. If the faculty member decides that a violation of this policy will not affect the student's assignment or course grade, the faculty member will explain the violation to the student and warn the student of future consequences for similar behavior.

2. If a faculty member decides that a violation of this policy will affect the student's grade in the course, then the faculty member will explain the decision in writing to the student within a reasonable time frame. The faculty member will then send copies of the written explanation to the appropriate Division Chair, Academic Dean, and the Chief Academic Officer of the College.

Both the Division Office and Academic Office will maintain permanent records of these violations.

B. When a violation is reported to the Academic Office, the Chief Academic Officer of the College will determine appropriate consequences beyond the course grade for the student, including, particularly in the case of a repeated violation of this policy, possible dismissal from the College.

### ***Conferences***

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I will be available to meet with students during my regularly scheduled office hours to discuss class-related issues. If you need to meet with me at some other time, then send me an email, and I will try to arrange another time to meet with you. I may also schedule individual or group conferences for Assignments 1, 2, and 4.

### *Tentative Due Dates*

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An assignment sheet for each assignment will be posted to D2L. It will include a description of the assignment and a schedule of all assigned readings and in-class activities related to that particular assignment. Be sure to always bring to class your textbook and other reading material used that day, as well as your notebook. **I reserve the right to amend these due dates if circumstances warrant.**

1/31	Workshop and Conferences for Assignment #1 (Comparative Essay Evaluation)
2/7	Assignment #1 Final Copy Due
2/28	Workshop and Conferences for Assignment #2 (Definition Essay)
3/13	Assignment #2 Final Copy Due
3/30	Optional Revisions Due of A1 or A2
4/3	Assignment #3 Final Copy Due (Annotated Bibliography)
4/10	Conferences for Assignment #4 (Argumentative Synthesis Group Essay)
4/17	Assignment #4 Final Copy Due and Notebooks Due
4/24	Final Exam and Course Reflection Due