

ENG 112 WN 152 ENG 112 WN 350

WINTER 2012 SEMESTER

Instructor : Ronald L. Brown (call me Ron, please.)

Office Hours:

Room S-53	Monday	1:30 – 3:30 p.m.
	Tuesday	12:00 – 1:30 p.m.
	Wednesday	1:30 – 3:30 p.m. and 5:30 – 6:55 p.m.
	Thursday	3:00 – 5:00 p.m.

Other days and times by appointment – please don't hesitate to ask

How to Get in Touch With Me:

E-mail (the best way): ronaldbrown@delta.edu

Delta College Main Number: 989-686-9000

English Division Offices: 989-686-9159

Sue Deford, English Division Secretary: sdeford@delta.edu

Texts:

A Brief Guide to Writing from Readings, Fifth Edition by Stephen Wilhoit

They Say, I Say: The Moves that Matter in Academic Writing by Gerald Graff and Cathy Birkenstein

Major Assignments and What They're Worth:

Informative Summary – 10 points

Response Essay – 15 points

Informative Synthesis Essay – 25 points

Argumentative Response Essay – 30 points

Other Factors in Determining Final Grade:

Attendance and In-Class Participation – 10 points

Homework and Quizzes – 10 points

PLEASE NOTE – All assignments, lesson plans, etc. are subject to possible change at the discretion of the instructor.

Total points available – 100

Grading Scale:

95-100 – A

90-94 – A-

86-89 – B+

83-85 – B

80-82 – B-

76-79 – C+

72-75 – C

70-71 – C-

67-69 – D+

62-66 – D

60-61 – D-

59-Below - F

Late Paper Policy:

-You are allowed to submit one late final draft (posted 2-to-12 hours after date and time indicated on the original assignment). That assignment will automatically receive a reduction of 20% of the total points available for that assignment. For example, a late paper for an assignment worth 20 points will receive no higher than 16 points.

-After you've used your "one chance," any papers posted on D2L or received by e-mail more than three hours after the original date and time will automatically receive a 50% reduction in points.

-Because everyone's clocks, computers, etc. could be a few minutes off here and there, I will allow some consideration for final drafts turned in slightly after the original time posted on the original assignment and on D2L.

-Important: If you see yourself being put in a position where turning in late papers may occur, please let me know sooner, rather than later – and, if you're able, immediately. Things come up unexpectedly, and I will give consideration to situations I consider to be serious.

Turning in Papers:

-All homework and major assignments must be typed and **double-spaced**.

-All work must be posted on D2L in either Word or Rich Text Format files. There may be times when you'll be asked to bring in a hard copy of an assignment.

-No late homework will be accepted.

Inclement weather and instructor absences:

-Please tune to local TV and radio stations or check Delta's website if conditions exist that may warrant the closing of school.

-If the weather stinks but Delta is open, we will have class unless I can't get out of my driveway.

-If we do have school but you either live a long distance from campus or where the plows come through “sometime this week,” don’t do anything stupid, but please e-mail if you’re staying home.

-If I am ill and will be absent for class, I will attempt to “mass text” everyone, and I’ll also send out an e-mail as soon as possible.

Other considerations:

-I will deduct one-half point for each absence and missing homework assignment.

-If you are absent or miss any homework assignments, I will deduct at least another half-point or full point from your total points available in that particular category.

-If your point totals at the end of the semester are “close” – for example, if you’ve earned 93.4 points, I may raise the grade to a straight “A,” depending on your overall performance and effort. The point here: **try hard – all the time.**

-I rarely allow extra credit; if I do, you must already be passing the class without it in order to be “eligible.” In other words, no one will pass this class if extra credit puts them “over the line.”

Conferences:

I will meet with each of you individually at least once, and perhaps twice, during the marking period. These meetings will take place during our regular class time and will be used to discuss current assignments, overall performance, and other issues you or I feel relevant at the time. Since this one-on-one time is very important to me, these meetings will be considered mandatory. More details will follow.

Instructor Initiated Drop for Lack of Attendance:

Your English Division instructor will drop you from this course if you miss, for any reason, in excess of 2/15 of your classes for this course. If your class meets once a week, you can be dropped with more than two absences; if you meet twice a week, you can be dropped after more than four absences. This is an English Division policy.

Teaching and Learning Center:

Our library is a great resource for many reasons, including the Teaching and Learning Center, which can assist you with writing, proofreading, and revision of your work from this class. Help is given on a walk-in basis, and you can call the Library at 686-9560 for more information. They also have a great website: www.delta.edu/tlc.

Delta College Writing Center:

The Writing Center will be open in the northeast corner of the Delta Library by the second or third week of the semester. Take advantage of their services.

Disability Services:

Delta College has an outstanding department to assist those with physical or learning disabilities. Please feel free to contact Michael Cooper at 686-9322 if you feel you may be in need of their services.

Academic Integrity:

Delta's policy in this regard follows at the end of this document. Bottom line: do your own work. Plagiarism is not that difficult to detect and if you're guilty, you will fail the assignment in question at the very least and could be dropped from the class.

Notes and Observations:

-Please be respectful of the class environment and your fellow students. Give those speaking the respect you want and deserve when it's time for you to talk. I'm real big on acting like ladies and gentlemen.

-Please **turn off** all cell phones – no beeps, buzzers, etc. **Please do not text in my class.** I ask nicely here. If you choose to do so, I consider it a personal affront – I don't like to be "personally affronted."

-If you're monitoring a family situation – a child's illness or other emergency – and want to keep your cell phone on "vibrate," please let me know before class.

-Please give yourself credit for being a thinking human being. You may not like to write, but it's not because you're a "bad writer." You haven't written enough to even know if you are a bad writer – you are an "evolving" writer. I do not tolerate negative self-talk.

-You may not have the right answer, but I respect and encourage making an effort. We're not always going to be correct in our judgments, but you will simply become a better student by consistently making an effort. You will find as the semester moves forward that many of your questions will be immediately followed by one of my own: "What do you think?"

Integrity of Academic Work

I. Statement of Values

The principles of truth and honesty are fundamental to a community of learners. All members of the Delta College Community are expected to honor these principles and are responsible for maintaining the integrity of academic work at the College.

Plagiarism or any misrepresentation of work, unsanctioned collaboration, use of prohibited materials, and participation in any form of dishonesty all constitute violation of this policy.

Violations of this policy will result in the actions and consequences specified within this policy.

II. Faculty determine standards of integrity for academic coursework.

Examples of academic dishonesty that would constitute violations of this policy include, but are not limited to, the following:

- A. Plagiarism*
- B. Cheating on tests, quizzes, or any assignments
- C. Fabrication
- D. Aiding and abetting dishonesty
- E. Falsification of records and official documents

III. Faculty and Staff Responsibilities.

Faculty should do the following, where applicable and when appropriate:

- A. Provide clarification about the nature of academic dishonesty.
- B. Clarify expectations for homework, assignments, collaborative student efforts, research papers, exams, etc.
- C. Identify any specific style/format requirements for assignments.
- D. Communicate ethical and professional standards associated with courses and programs.
- E. Honor principles of truth and honesty and in so doing protect the validity of college grades.

*Plagiarism is defined as, "the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own." As developed by Alexander Lindey in "Plagiarism and Originality" (N.Y.: Harper, 1952)

IV. Student Responsibilities and Rights.

Delta College Students are responsible for understanding/following:

- A. All provisions of this policy including, but not limited to, examples under I and II above.
- B. Specific course policies for academic work.
- C. Other College policies as specified in the current Delta College Catalog.
- D. Commonly understood principles of personal honesty and integrity. The student may appeal, through the Disputed Final Grades policy, any grade affected by a charge of academic dishonesty.