

**ENGLISH 090 WN 147 Section 67359 INTRODUCTION TO ACADEMIC WRITING AND READING  
DELTA COLLEGE- Delta Campus – Winter 2012- Tuesday/Thursday 2:30-4:25pm S054**

**Instructor:** Cheryl Raab, Adjunct- English Division  
Office: S 053 or J Wing Offices Hours: 1-2 pm Tuesday- Also by Appt.  
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**SLA Information:** Workshop:T/Th 2:00-2:25 S054 Attendance is Mandatory

**ELearning/d2l/Desire to Learn: It will be your responsibility to access Course Site DAILY to see what your class expectations/changes are. This site has all the assignments to be printed off/grades/notices and announcements**

**Minimum Grade Requirements: Required for other English and Reading Courses**

**Required:**  
**Carson, Think Big**  
**Steinbeck, The Pearl**

**DICTIONARY/THESAURUS**

Student Planner  
Writer's Notebook- Spiral with tear out sheets  
3 Ring Binder (w/wireless paper for clean tearing)  
Index divider sheets/tabs and loose-leaf paper  
(5) two-pocket folders  
Portable USB drive  
Copy Expenses

**Course Description:** English 090 is designed to offer opportunity to improve reading and writing skills in an interactive and collaborative setting. Practice is given for personal and academic writing. Attention is given to individual needs in organization, sentence structure and variety, correct usage, and vocabulary development. Active reading strategies are presented for better understanding, interpreting and applying information.

<b><u>Grading Scale:</u></b>	95-100 A	87-89 B+	77-79 C+	67-69 D+
	90-94 A-	83-86 B	73-76 C	60-66 D
		80-82 B-	70-72 C-	59&below F

Upon successful completion of this course, the student will be able to, at a minimum:

**Outcome 1: Use a basic writing process for pre-college and college essays.**

**Objectives:**

- A. Plan and brainstorm ideas for an essay before beginning to write.
- B. Produce drafts of an essay and show an understanding of revision.
- C. Participate effectively in writing groups and conferences.
- D. Demonstrate an ability to work with written comments.
- E. Produce edited, properly formatted essays.

**Outcome 2: Write basic college-level essays.**

**Objectives:**

- A. Use introductions, conclusions, and paragraphs.
- B. Write essays that demonstrate a sense of organization.
- C. Use topic sentences.
- D. Use transitions between sentences and paragraphs.
- E. Write at least two essays with a clear thesis.

**Outcome 3: Develop abilities with the more complex aspects of an essay.**

**Objectives:**

- A. Demonstrate ability to develop significant ideas and use supportive, specific examples.
- B. Write essays that lack confusion.
- C. Write essays that demonstrate an awareness of audience.
- D. Reduce number of errors in grammar, usage, and punctuation.

**Outcome 4: Produce written responses to and understand texts at the intermediate level.**

**Objectives:**

- A. Demonstrate ability, both orally and in writing, to make personal connections to the ideas in a piece of reading.
- B. Demonstrate an ability to negotiate unfamiliar vocabulary, as well as make new words a part of one's own vocabulary.
- C. Demonstrate intermediate skills for information literacy, including accessing, analyzing, and using resources such as dictionaries, encyclopedias, handbooks, and the Internet.

Points for Grade-	English 090 WN 147
Assignment 1	Mission Statement Project/Essay-200 points-Rubric
Assignment 2	Reading is Fun-4 Assignments-Total: 400 points-Rubric
Assignment 3	Library Assignment-100 points-Rubric
Assignment 4	Interview-100 points-Rubric
Assignment 5	Midterm Portfolio- 100 points-Rubric
Assignment 6	***Freewrites- 100 points –No Rubric/ unassigned dates
Assignment 7	***Writing Prompts-In Class Essays- 200 points-No Rubric/Unassigned dates
Assignment 8	***Class Notetaking/Participation-200 points
Assignment 9	Writing Collage Essay-100 point-Rubric
Essay 1	<u>Think Big Essay</u> -Compare/Contrast Essay- 100 points-Rubric
Essay 2	<u>The Pearl Essay</u> -Descriptive Essay-100 points-Rubric
Exit Slips/Quizzes	***100 Points-Unassigned dates
Attendance	5 points per scheduled class
Attendance-Workshop	100 points
Final Essay Exam	***200 points-Rubric-In Class

\*\*\*UNASSIGNED DATES MEANS ASSIGNMENTS MAY BE COLLECTED ON ANY GIVEN CLASS DATES

\*\*\*THIS IS NOT A CONTRACT/SUBJECT TO DATES CHANGES/STUDENT IS RESPONSIBLE FOR SECURING DATE CHANGES/DAILY CHECK OF COURSE SITE IS STUDENT'S RESPONSIBILITY

12/11

12/11

SLA English 090 WN 147

STRUCTURED LEARNING ASSISTANCE..... Teaching Learning Center

The Teaching/Learning Center (T/LC) provides services to students inside and outside of the classroom to help students become successful independent learners. Make this center your new-best friend!

**SLA WORKSHOP**

Instructor \_\_\_\_\_ Times \_\_\_\_\_

SLA at Delta College is an instructional academic support program designed to promote graduation for students!

Improves overall academic performance-learn study habits-and skills

SLA was developed in 1994 at Ferris State University-PROVEN Effective

**COLLABORATIVE-Student-SLA-Instructor**

- Mandatory
- Directed Study
- Workshops
- Checklists

**COURSE CENTERED-Specific Content of course**

1. Writing Assistance: In Class – In Class Essays
2. Note taking from Lectures-Powerpoints
3. Note taking from Readings-Annotating/Paraphrasing/Quoting
4. Essay Reviews-Rough Drafts/Writing Center
5. Rubric Overviews of Assignments
6. Other

**BACKGROUND ENHANCEMENT**

7. Grammar-SWAPS/ PLATO/Other
8. Organizational Skills- Binders/Notes/Follow through
9. Becoming a Master Student
10. Other

\*\*\*\*Attendance is required until cumulative course grade improvement to a B- or better and PLATO Program Modules are completed

\*\*\*\*Attendance is a GRADE within ENGLISH 090

\*\*\*Behavior Policy follows exact guidelines as Delta's Class Policies

Class Policies and Procedures:

- 1)Essays/Projects/Papers: For full credit, final draft folders must be submitted at the beginning of class on the due date. Final draft folders submitted by the beginning of the following class will be accepted with a 20% point deduction. No credit will be offered after that time. In-class assignments, quizzes or tests will not be available for tardy or absent students unless prior arrangements have been made. Initiate communication with your instructor about your progress and circumstances that could interfere with your academic success. Work will not be accepted through email at anytime; The majority of assignments must be typed.
- 2) Punctuality is not only courteous, but is required of us all in the working world. Consider that professional behavior and attitude should begin during college. If you arrive late to class, please do not enter until the opening activity is completed so that your peers will not be disturbed during silent reading or writing time.
- 3) If THREE absences occur, consider withdrawing from the course to avoid a failing grade. An instructor-initiated drop may be processed after FOUR absences. This policy reflects the English Division guidelines.
- 4) Plagiarism will result in a failing grade for the assignment and a likely course failure. No student shall cheat, plagiarize or facilitate academic dishonesty by another student.
- 5) Assignments are awarded point values based on criteria. Many assignments will require homework time for reading and writing. Computer use is involved.
- 6) The Modern Language Association (MLA) formatting style will be applied for final drafts of processed essays or smaller writing assignments. Final drafts will be double-spaced and printed with an 11 or 12 size type font. Processed essays will be submitted in two-pocket folders with the process in the left pocket (rough drafts, brainstorming maps/outlines, notes) and product in the right pocket (final draft and grading rubric).
- 7) All books and supplies must be brought to each class session.
- 8) Controversial topics (politics, religion, lifestyle choices, etc.) might be discussed in college classrooms so that critical reasoning responses may be applied to opposing views.
- 9) Some course outcomes will be achieved through a service learning project. Many of these service activities will occur during class; however, some outside time may need to be planned to complete this project.
- 10) Note that class calendar dates and/or activities are tentative and could change. Such changes will be announced in class; take good notes to avoid unpleasant surprises.
- 11) If you have a documented disability which affects your academic performance, and you may need an accommodation, please contact the Office of Disability Services in D102 or call 686-9330.
- 12) No food-drinks-computers-cell phones, electronic devices in class; no children in class.

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I understand Mrs. Raab's class policies and realize they can help me be more successful in English 090

Signature \_\_\_\_\_ Course # \_\_\_\_\_ Date \_\_\_\_\_

### **Instructor Initiated Drop for Lack of Attendance**

Your English Division instructor will drop you from this course if you miss, for any reason, in excess of 2/15 of your classes for this course. For this particular course this semester (or term) that means in excess of **4** class periods. This is an English Division policy.

### **Disabilities**

If you have a documented disability which affects your academic performance, and need an academic accommodation, please contact the Office of Disability Services in D102. The telephone number is 686-9330. Mike Cooper, Disability Services Director, D-WING, D102, 989-686-9322.

### **Integrity of Academic Work** (From the Delta College Catalog)

#### **I. Statement of Values**

The principles of truth and honesty are fundamental to a community of learners. All members of the Delta College Community are expected to honor these principles and are responsible for maintaining the integrity of academic work at the College.

Plagiarism or any misrepresentation of work, unsanctioned collaboration, use of prohibited materials, and participation in any form of dishonesty all constitute violation of this policy.

Violations of this policy will result in the actions and consequences specified within this policy.

#### **II. Faculty determine standards of integrity for academic coursework.**

Examples of academic dishonesty that would constitute violations of this policy include, but are not limited to, the following:

- A. Plagiarism\*
- B. Cheating on tests, quizzes, or any assignments
- C. Fabrication
- D. Aiding and abetting dishonesty
- E. Falsification of records and official documents

\*Plagiarism is defined as, "the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own." As developed by Alexander Lindey in "Plagiarism and Originality" (N.Y.: Harper, 1952)

#### **III. Faculty and Staff Responsibilities.**

A. Faculty should do the following, where applicable and when appropriate: Provide clarification about the nature of academic dishonesty.

B. Clarify expectations for homework, assignments, collaborative student efforts, research papers, exams, etc.

C. Identify any specific style/format requirements for assignments.

D. Communicate ethical and professional standards associated with courses and programs.

E. Honor principles of truth and honesty and in so doing protect the validity of college grades.

#### **IV. Student Responsibilities and Rights**

Delta College Students are responsible for understanding/following

All provisions of this policy including, but not limited to, examples under I and II above.

Specific course policies for academic work.

Other College policies as specified in the current Delta College Catalog.

Commonly understood principles of personal honesty and integrity.

The student may appeal, through the Disputed Final Grades policy, any grade affected by a charge of academic dishonesty.

#### **V. Process for Policy Violations by Students**

\*Faculty may use their discretion and judgment in any suspected violation of this policy, including limiting action to a warning. If the faculty member determines that this policy has been violated, then the process outlined below will be followed.

\*If the faculty member decides that a violation of this policy will not affect the student's assignment or course grade, the faculty member will explain the violation to the student and warn the student of future consequences for similar behavior.

\*If a faculty member decides that a violation of this policy will affect the student's grade in the course, then the faculty member will explain the decision in writing to the student within a reasonable time frame. The faculty member will then send copies of the written explanation to the appropriate Division Chair, Academic Dean, and the Chief Academic Officer of the College.

\*Both the Division Office and Academic Office will maintain permanent records of these violations. \*When a violation is reported to the Academic Office, the Chief Academic Officer of the College will determine appropriate consequences beyond the course grade for the student, including, particularly in the case of a repeated violation of this policy, possible dismissal from the College.

##### **Disruptive Students** (From the Delta College Catalog)

\*Disruptive conduct taints the educational atmosphere and may endanger the safety of students and staff.

Accordingly, when student conduct on campus creates a serious enough disruption such that the only reasonable solution is removal of the student, a faculty/staff member may temporarily suspend or permanently expel that student from class/campus.

\*This policy and accompanying procedures assumes that the faculty/staff has made every attempt to resolve this issue with the student through such informal methods as individual conferences and/or written messages. If these informal methods have not met with success, the following formal procedures will be implemented.

\*The student will be verbally warned by the faculty or staff member the student's behavior is considered to be disruptive (describe the behavior to which the faculty/staff member is referring) and that if the student continues the behavior, s/he will be asked to leave the class/building.

\*If the student persists with the disruptive behavior, the faculty/staff member can then ask the student to leave the class or campus. At this time the faculty/staff must warn the student that failure to leave may result in police intervention. The faculty/staff must indicate whether the suspension is just for that day or if the student must appeal to the appropriate Division Chair to reenter the class. In other words, clarify for the student whether the suspension is temporary or permanent.

\*If after the previous verbal warnings the student continues to demonstrate disruptive behavior, the faculty/staff will summon the appropriate police agency who will have the option of arresting the student for criminal trespass, if necessary. The faculty/staff member's request for the student to leave provides the police agency with sufficient probable cause to effect an arrest.

\*If as a result of faculty/staff member's request for expulsion the student leaves the classroom/campus, the faculty/staff will notify their Division Chair or immediate supervisor in writing within 24 hours of the incident. The written report must include the student's identity and the behavior that was considered to be disruptive. Sufficient detail must be provided to allow the Chair/Supervisor to assess whether or not the policy was followed. Please note that the written report is only necessary when considering expulsion. Temporary suspension is handled informally by the faculty/staff member.

\*The Division Chair/Supervisor must immediately contact the student by phone, with a follow-up through registered mail, notifying them of the opportunity to explain the incident from the student's point of view. In addition, this notice will include the date by which the student must respond back to the Division Chair (or designee) or else forfeit their right to appeal the expulsion. Generally, the student will be given three class\* days to respond in person, by phone, or mail (postmarked). Within 24 hours of the conclusion of the meeting to review the suspension, the Chair/Supervisor will decide if the removal was justified or if the student should be reinstated. The Chair/Supervisor may find it necessary to consult with other College employees, students, or records for additional information upon which to base their decision. The Chair/Supervisor may support or deny the removal, or make other arrangements for the student.

1. The decision of the Chair/Supervisor will be conveyed to the student and the faculty/staff member who caused the removal as soon as possible, either in person or by phone. A written confirmation of the decision will be sent to both the staff member and the student within three class days. Within three class days of the receipt of the written decision, the student or the staff member may appeal in person, by phone, or in writing the decision to the appropriate Dean/Supervisor (identified in the written decision by the Chair); whose decision will be final.
2. It is important to emphasize that each step of the process should proceed as quickly as possible, while maintaining fairness and objectivity.

\*For the purpose of this policy, class days include only Monday-Friday when Delta College classes are in session.

**IMPORTANT WEBSITES:**

<http://www.delta.edu/registrars-office>

<http://www.delta.edu/catalog/courses.asp>

<http://owl.english.purdue.edu>