

Delta College Mobility Scooter Procedure Form

The Office of Disability Services at Delta College has mobility scooters available to students, visitors, and special guests for use as physical accommodations within the campus of Delta, which includes: hallways, classrooms, auditoriums, and departmental facilities. The scooters are meant for a one –time or event use, and available in D102 during the office’s scheduled hours of operation.

Scooters are available during the day to students and guests on a first-come, first-serve basis. Reservations may be made ahead of time for guests and visitors attending scheduled campus events.

After hours and on weekends, The Public Safety Office will manage scooter sign-out and return. The Public Safety Office is located in N102, 686-9113.

All scooters are operated with a key. Keys are available through Disability Services in D102. The keys to operate scooters are given out when a sign-out form is completed, and a driver’s license or picture ID is held aside until the scooter is returned at the end of use. Keys should be kept in the possession of the operator during the period of usage, and not left in the ignition. If the user leaves the scooter unattended for any reason, the key should be turned to the OFF position, and removed until restarted.

Delta College does not assume responsibility for personal items or property left behind in the scooter basket.

Any problems associated with operation or use of a scooter need to be reported upon return. If a scooter becomes inoperable, or a mishap occurs, Disability Services will replace the scooter as conveniently as possible

No other person will operate a scooter. The responsible party is the user. Users may be held responsible for any negligence or vandalism which damaged scooters or related accessories.

I agree with the following guidelines _____

ID # _____ Driver’s License _____

Date _____ Time Out _____ Time In _____