

**COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY, AUGUST 12, 2008
DELTA COLLEGE PLANETARIUM
APPROVED MINUTES (WITH REVISIONS)
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, R. Stafford, E. Selby, E. Wacksman
- MEMBERS ABSENT** T. Lane, J. MacKenzie
- OTHERS PRESENT** J. Goodnow, B. Baker, T. Betancourt, P. Clark, M. Cooper, C. Drouse, L. Govitz, P. Graves, M. Groulx, D. Halog, T. Kubatzke, T. Light, D. Lutz, J. Mahoney, J. Miller, S. Montesi, C. Morley, M. Mosqueda, L. Myles-Sanders, P. Seidel, S. Rosin, C. Smith, John Szeszulski, A. Ursuy, B. Webb, S. Whitney, K. Wolf, J. Wood
- PRESS PRESENT** P. Brandt (Bay City Times), J. Hall (WSGW), A. Lackey (Midland Daily News)
- CALL TO ORDER** Board Chair R. E. Selby called the meeting to order at 7:24 p.m.
- PUBLIC COMMENTS** Board Chair R. E. Selby called for any comments from the audience.
- J. Szeszulski, President of Local 467, said that he was attending the meeting as a UAW representative. He noted concerns about the Skilled Trades Curriculum at Delta College. Dr. Goodnow asked him to provide contact information so that she could invite him for further conversation, and pointed out others in the room who would be happy to work with him.
- ACCEPTANCE OF MINUTES** Board Chair Selby called for additions or corrections to the minutes of the Board Dinner Meeting and Regular Meeting of July 8, 2008 and the Special Meeting of July 10, 2008. K. Lawrence-Webster made a motion to accept to the minutes. R. Stafford seconded the motion. The minutes were accepted as submitted.
- TREASURER'S REPORT** D. Lutz gave a year end summary of 07-08 budget to actual variances. Revenue exceeded the adopted budget by 1.5 million dollars. Expenses were about 1.09 million dollars over

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.

**PRESIDENT'S
EVALUATION
BA4706**

the original budget. R. Emrich asked if the College is prepared for potential State of Michigan budget cuts. D. Lutz said yes, we reserve dollars to cover potential cuts. K. Higgs made a motion to accept the Treasurer's Report. D. Wacksman seconded the motion. The Treasurer's Report was accepted as submitted.

R. Earl Selby said that the issue of the president's compensation and issues involving the contract will be on the agenda at next month's meeting. A subcommittee has been charged with reviewing the contract. The subcommittee will be chaired by J. MacKenzie. Other members are T. Lane and K. Lawrence-Webster.

K. Houston-Philpot said that the process that was used to evaluate Dr. Goodnow this year included a chance for the Board of Trustees to provide her with constructive feedback, review effectiveness, and evaluate goals and accomplishments of those goals. She added that Dr. Goodnow formally requested a yearly evaluation when she was hired.

The evaluation was conducted during a special meeting of the Board of Trustees which was held on July 10, 2008.

K. Houston-Philpot summarized the results of the evaluation of Dr. Goodnow stating that the Trustees found her to be strategic, visionary, and a change agent. K. Houston-Philpot added that Dr. Goodnow demonstrates ethics and professionalism even in difficult situations. The Trustees also noted that Dr. Goodnow has created the strategic plan, increased enrollment, put a crisis plan in place, and is committed to sustainability.

K. Houston-Philpot commended Dr. Goodnow for being a focused and ethical leader. She said that she believes that Dr. Goodnow is a leading president at one of America's Leading Community Colleges. Dr. Goodnow is taking the College from Good to Great.

K. Lawrence-Webster made a motion to accept the Trustee's evaluation of Dr. Goodnow as presented. R. Stafford seconded the motion.

K. Higgs personally thanked K. Houston-Philpot for being receptive to suggestions to alter and improve the evaluation

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.

process. R. Emrich echoed K. Higgs' response.

J. Goodnow thanked the Trustees for the process and for the feedback that it generated. She also thanked her staff stating that she couldn't do her job without their quality leadership.

R. E. Selby also thanked K. Houston-Philpot for her hard work.

The 2007-08 evaluation of Dr. Jean Goodnow was unanimously accepted as written.

**PERSONNEL
BA4707**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of David Peruski as Interim Division Chair for the Health and Wellness Division commencing August 13, 2008 and continuing until May of 2010. E. Selby asked why the appointment is "interim". R. Emrich suggested that the title of "interim" be removed. He added that David Peruski is simply completing a term that was held by another individual. K. Houston-Philpot moved for approval of the recommendation to appoint David Peruski as Division Chair for the Health and Wellness Division commencing August 13, 2008 and continuing until May of 2010, with support from K. Lawrence-Webster. Motion passed unanimously.

**PERSONNEL
BA4708**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Melissa M. Appold as Dental Assisting Instructor in the Health and Wellness Division for the 2008-09 academic year. This is a tenure-track appointment (commencing August 20, 2008, and ending on June 20, 2009). R. Emrich moved for approval of the recommendation with support from E. Wacksman. Motion passed unanimously.

**PERSONNEL
BA4709**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Spring Schafer as Psychology Instructor in the Social Science Division for the 2008-2009 academic year. This is a one-year renewable appointment (commencing August 20, 2008 and ending on Jun 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.

**PERSONNEL
BA4710**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Tammy Kime as Nursing Instructor in the Health and Wellness Division for the 2008-09 academic year. This is a one-year renewable appointment (commencing August 20, 2008 and ending on June 30, 2009). K. Houston-Philpot asked whether the salary is based on a combination of degrees and experience, and D. Halog responded that it is. K. Houston-Philpot moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**FINANCE
BA4711**

It is the recommendation of the Administration that the 2008-09 operating budget be adopted for the entire College in the amount of \$95,707,035 which includes the General Fund budget of \$60,918,539. K. Lawrence-Webster moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**FINANCE
BA4712**

It is the recommendation of the Administration that the Board of Trustees approve Blue Lakes Charter, Clio, Michigan, for athletic transportation through June 30, 2013 for the base amount of \$40,532 in year one and remaining year's costs tied to mutually agreeable price increases tied to fuel cost increases. R. Emrich, R. Selby, and B. Stafford asked about bids from other vendors, the cost escalator clause, and the vendor's safety record. K. Houston-Philpot moved for approval of the recommendation with support from K. Lawrence-Webster. Motion passed unanimously.

**FINANCE
BA4713**

It is the recommendation of the Administration that the Board of Trustees approve the agreement between Delta College and AIS Construction Equipment Corporation, Lansing, Michigan for job skill training in Heavy Equipment Operator and Heavy Equipment Repair Technician courses, in the amount of \$195,120 annually. R. Emrich asked about comparable contracts in other program areas, the college's responsibilities, and revenue to the college. D. Wacksman suggested that the program would recruit students to Delta. R. Stafford asked whether AIS would be offering this program anywhere else in the district, and the response was no. K. Houston-Philpot noted that there is no penalty to Delta in the event the program enrollments fail to meet the minimums specified. Karen Lawrence-Webster inquired about the length of the agreement and opportunities for other vendors, and B. Webb responded that the term is for one year with an

automatic extension and that while others might bid the program is unique and customized to meet job needs. K. Houston-Philpot moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4714**

It is the recommendation of the Administration, with the endorsement of the Foundation Board of Directors, that the Board of Trustees approve the proposed policy for naming College facilities and programs as submitted. K. Houston-Philpot moved for approval of the recommendation with support from R. Stafford.

K. Lawrence-Webster asked if this policy was only naming in situations in which there was a financial gift to the College. R. Emrich asked how situations in which equipment is replaced will be handled and suggested the policy apply to non-monetary gifts. R. E. Selby said that he is concerned with having the term “donor’s advisors” in the policy and asked whether paragraph 9 of the policy is necessary.

The Trustees referred the policy back to the Administration for further discussion. P. Clark said that she would bring the policy back to the Board with revisions following the next quarterly Foundation Board of Directors Meeting.

**ADMINISTRATIVE
REPORTS --
PRESIDENT’S
REPORT – GIFTS TO
THE COLLEGE**

Dr. Goodnow reported the following contributions for July 2008: the Foundation received \$69,966; Delta Public Broadcasting received \$36,509; for a monthly combined total of \$106,475.

**PRESIDENT’S
ANNOUNCEMENTS**

To date, 9,847 students have enrolled for fall semester. 4,281 of those students are enrolled in 12 or more credits. 5,566 of those students are enrolled in 11 credits or less. Payment deadline for fall was July 29, 2008. Fall classes begin on Wednesday, September 3.

Thank you to the many Delta faculty, staff, and students who recently helped with our phone campaign as part of the Student Success initiative. Over 4,000 new or returning students were called on July 28 between the hours of 4:00 pm to 8:15 pm with a friendly reminder about fall payment deadline.

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.

J. Goodnow reported that Hubert “Stacy” Smith passed away on Thursday, August 7. Mr. Smith was an avid sailor and founded the Delta College Sailing School. In addition, Mr. Smith served on the Delta College Foundation Board of Directors from 1987-1993.

Recently, a retail chain aired a television advertisement that is degrading to community colleges. Delta College, with an annual enrollment of more than 16,000 students, is a responsive, dynamic community college, which educates, inspires, challenges and supports a diverse community of learners. Since 1961, we have graduated more than 45,000 individuals from our institution. The majority of our graduates live in our communities and work as business professionals, skilled workers, medical professionals, public safety officers and in hundreds of other careers. Dr. Goodnow encouraged writing letters to the CEO of this retail chain, encouraging him to pull this ad from the air.

Last year a new initiative was taken by the Delta College Department of Public Safety called, “Caught doing something good”. This initiative was created so members of our police department could reward some of our people on our campus for being a positive role model. We partnered with Business and Auxiliary Services Department to create a \$5 coupon that was redeemable in the Red Brix, Coffee Cart, or the Bookstore. All Public Safety staff members were issued coupons to hand out during the 07/08 school. A total of 65 coupons were handed out to these role models on our campus, including students, staff, faculty, and visitors. The following were some examples of their usage:

- ◆ A student found a wallet in our parking lot containing \$300 and other personal items; he turned it over to our department, where we notified the owner.
- ◆ An employee from the cashier’s office notified our department when a wanted felon came on campus to pick up a financial aid check. Because of this person’s quick thinking and calmness, we were able to arrest a parole violator from Midland County.

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.

- ◆ A student witnessed a hit and run accident in our parking lot and notified our department with the necessary information. Because of this person's willingness to report the crime and getting the necessary information, the victim was notified and the suspect charged.

Mark your calendars! Learning Days 2008 is just around the corner. Scheduled for Tuesday, August 26 – Thursday, August 28, this year's conference will feature Bill Quiseng who will be talking to our faculty and staff about service to our students. In addition, several concurrent sessions will be presented by our faculty and staff. On Tuesday, August 26, Dr. Goodnow will give the State of the College Address at 9:00 a.m. in the Lecture Theater. On the evening of August 28, the President's Family Patio Picnic will take place from 4:30 p.m. – 8:00 p.m. I hope that you can attend some or all of the events that are designed to educate and inspire our faculty and staff as we start the new semester.

Dr. Goodnow asked the Trustees to complete a survey from ACCT and submit it to Andrea Ursuy on their way out of the meeting.

TRUSTEE COMMENTS

R. E. Selby said that he received two pieces of correspondence to share with the group. The first was a letter for K. Bauer who received the Trustees Scholarship. The second was a letter from Ding Jo Currie, AACC Board Chair, thanking Dr. Goodnow for her service on the AACC Board.

K. Higgs said that correspondence should be made a part of the formal Board Record. R. Emrich said that this would become a problem in that the minutes would become too long.

K. Higgs said that at the July 8, 2008 meeting, he did not vote on Board Action 4706 as the minutes reflect. He asked that the Board of Trustees reenact the vote to rectify this error in the minutes and clarify any confusion. R. Emrich noted that K. Higgs told R. Selby that he could not abstain from voting

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.

and added that he would extend him the courtesy of reenacting the vote. R. Selby asked L. Myles-Sanders if this was permissible. L. Myles-Sanders said that the law does allow for reenactment of a vote.

**COMMITTEE-OF-THE-WHOLE
BA4706
(Reenacting vote)**

K. Lawrence-Webster made a motion to reenact the vote made on July 8, 2008 to approve the agreement that was worked out between Board attorney, Anne McClorey McLaughlin, and Mr. Higgs' attorney, James R. Johnson, in the case of Higgs v. Delta College Board of Trustees, as presented, because of Mr. Higgs' failure to vote. R. Stafford seconded the motion.

The motion passed with a roll call vote as follows:

R. Emrich - Yes
K. Houston-Philpot – Yes
K. Higgs - Abstained
T. Lane - Absent
K. Lawrence-Webster - Yes
J. MacKenzie – Absent
R. E. Selby - No
R. Stafford - Yes
E. Wacksman – Yes

TRUSTEE COMMENTS

K. Higgs said that he was disappointed that the College did not take action on his requests to examine code compliance at the Carlyon Farmhouse and as a result he contacted the Frankenlust Township Building Inspector, D. Sabias.

K. Higgs added that he is pleased to see that the handicapped parking signs are in place at the Farmhouse.

R. E. Selby said that the letter that K. Higgs wrote to the Township Supervisor is completely inappropriate. There are several inaccuracies in the letter. In addition, it is not K. Higg's place to make requests on behalf of the Board of Trustees. The spokesperson of the Board is the Chair. R. E. Selby added that we are not out of compliance with code.

K. Lawrence-Webster addressed K. Higgs stating that the Board Chair should be the only person speaking on behalf of the Board of Trustees. She added that K. Higgs does not have the authority to request that that College incur an expense. K. Lawrence-Webster said "we need to understand our roles as Trustees and be respectful enough to take our

issues to the President.” In addition, K. Lawrence-Webster asked Mr. Higgs to cease and desist in making multiple requests for information to the College for information that is not urgent. As Trustees, we need to be considerate of the financial and human resources of Delta College.

K. Higgs responded that if he feels that a law is being violated, he'll do what he needs to do to correct it.

J. Goodnow said that when she moved into the Farmhouse, the handicap parking signs were in place. During recent minor renovation to the parking lot, the signs were not replaced. It was an oversight that has been corrected. In addition, the Farmhouse has fully accessible entries and a lift.

J. Goodnow said that she asked L. Ramseyer to speak with D. Sabias about coding concerns. L. Ramseyer said that we are in full compliance with building code. The Farmhouse is coded under a residential use group with small assembly allowed. There is one minor concern regarding the possible need for exit signs within the house.

E. Wacksman said that she is doing some research on the Association of Community College Trustees that she will be bringing to the Board for consideration. This Association provides resources and development opportunities for trustees.

K. Higgs asked if an answer was filed to the complaint by Mr. Ader. L. Myles-Sanders said that the answer was not filed because Mr. Jersevic improperly defaulted the College before the answer was due. She said Mr. Jersevic failed to serve the Complaint as required by the court rule and that he refused to withdraw the default unless he was paid \$2,700.00, and therefore a motion to set aside the default has been filed. K. Higgs disagreed with L. Myles-Sanders.

ADJOURNMENT

There being no further business, Board Chair Selby adjourned the meeting at 9:24 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.

Andrea Ursuy, Recording Secretary

Approved with revisions by the Board of Trustees at the September 2008 Regular Meeting.