

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY, MAY 13, 2008
DELTA COLLEGE BOARD ROOM
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** J. MacKenzie
- OTHERS PRESENT** J. Goodnow, B. Allen, B. Baker, S. Goddard, L. Govitz, P. Graves, F. Hoffman, D. Lutz, T. Kubatzke, J. Mahoney, J. Miller, C. Morley, M. Mosqueda, L. Myles-Sanders, L. Ramseyer, P. Seidel, J. Stahl, G. Teter, A. Ursuy, B. Webb, K. Wilson, M. Wood, J. Ramm & students from journalism class (Pamella Binder, Aaron Bolt, Ashley Niedzwiecki), J. Williams, K. Wolf, A. Wolfe, A. McClorey McLaughlin, T. Ader, T. Elswick, C. Elswick, K. Elswick
- PRESS PRESENT** J. Hall (WSGW), P. Brandt (Bay City Times)
- CALL TO ORDER** Board Chair R. E. Selby called the meeting to order at 7:07 p.m.
- PUBLIC COMMENTS** Board Chair R. E. Selby called for any comments from the audience.
- T. Ader of Saginaw County addressed the Board. He asked the Board to consider finding resolution in the case of Higgs v. Delta College Board of Trustees.
- T. Elswick of Bay County addressed the Board. He provided the Board with documents relating to his son and the Delta College Possible Dream Program. C. Elswick and K. Elswick also addressed the Board regarding their son and brother (respectively) and the Possible Dream Program. Board Chair R.E. Selby said that the Board will need more time to research this matter before responding to concerns raised.
- ACCEPTANCE OF MINUTES** Board Chair Selby called for additions or corrections to the minutes of the Board Dinner Meeting and the Board Regular Meeting of April 8, 2008. K. Lawrence-Webster made a motion to accept the minutes as submitted. K. Houston-Philpot seconded the motion. The minutes were accepted as submitted.

**TREASURER'S
REPORT**

D. Lutz informed the Board that at the end of April, the College remains in good cashing standing and there are no new variances to report. She added that she has reviewed the financial statements from the last month and everything is in order. K. Higgs made a motion to accept the Treasurer's Report. E. Wacksman seconded the motion. The Treasurer's Report was accepted as submitted.

**PERSONNEL
BA4678**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Lori Ziolkowski as Marketing Instructor in the Business and Information Technology Division for the 2008-09 academic year. This is a tenure-track appointment (commencing July 1, 2008 and ending on June 30, 2009). T. Lane moved for approval of the recommendation with support from K. Lawrence-Webster. Motion passed unanimously.

**PERSONNEL
BA4679**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Jason Lijewski as Marketing Instructor in the Business and Information Technology Division for the 2008-09 academic year. This is a tenure-track appointment (commencing August 20, 2008 and ending on June 30, 2009). T. Lane moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**PERSONNEL
BA4680**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Ryan M. Wilson as English Instructor in the English Division for the 2008-09 academic year. This is a tenure-track appointment (commencing August 20, 2008 and ending on June 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**PERSONNEL
BA4681**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Betheen M. Gladys-Teschendorf as Instructor of English in the English Division for the 2008-09 academic year. This is a one-year renewable appointment (commencing July 1, 2008 and ending on June 30, 2009). K. Houston-Philpot moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

**PERSONNEL
BA4682**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Tom Coats as Instructor of Automotive in the Technical, Trades, and Manufacturing Division for the 2008-2009 academic year.

This is a tenure-track appointment (commencing July 1, 2008 and ending on June 30, 2009). K. Higgs moved for approval of the recommendation with support from E. Wacksman. The Board discussed the need for a policy regarding credentials for new faculty. K. Wilson said that the Division Chairs have been working on a policy and should be able to bring it to the Board within the next few months. Motion passed with a vote of 6 in favor, 1 not in favor, and 1 abstention (R. E. Selby).

**FINANCE
BA4683**

It is the recommendation of the Administration that the Board of Trustees approve the FY 2008-2009 Tuition and Fee Schedule. K. Houston-Philpot moved for approval of the recommendation with support from R. Emrich. K. Lawrence-Webster said that she would like the record to show that she is concerned with setting tuition and fees before the budget comes to the Board for a vote. She said that she would like to see projections. D. Lutz said that the budget model is available for review. Motion passed unanimously.

**FINANCE
BA4684**

It is the recommendation of the Administration that the Board of Trustees approve the selection of Interkal, LLC of Kalamazoo to furnish all labor and materials to complete the Pioneer Gym Bleacher Replacement project, for a total cost of \$219,338. K. Lawrence-Webster moved for approval of the recommendation with support from E. Wacksman. Motion passed unanimously.

**FINANCE
BA4685**

It is the recommendation of the Administration that the Board of Trustees approve the selection G.P. Graham of Saginaw to furnish all labor and materials to complete the S Wing – Door Hardware Replacement project, for a total cost of \$198,000. K. Houston-Philpot moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**FINANCE
BA4686**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of classroom tables and chairs, at a cost of \$126,724 to Allied Office Interiors. K. Lawrence-Webster moved for approval of the recommendation with support from E. Wacksman. Motion passed unanimously.

**FINANCE
BA4687**

It is the recommendation of the Administration that the Board of Trustees approve a five (5) year preferred vendor agreement for office supplies to Office Max, under the E&I agreement, at an estimated annual budget of \$195,000 through June 30, 2013. T. Lane moved for approval of the recommendation with support from K. Lawrence-Webster. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4688**

It is the recommendation of the Administration that the Board of Trustees approve the Security/Loss Prevention Specialist Associate in Applied Arts Degree in Criminal Justice Program, effective fall semester 2008. T. Lane moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4689**

It is the recommendation of the Administration that the Board of Trustees approve revision of Senate Policy 2.085, Retirement. K. Houston-Philpot moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4690**

It is the recommendation of the Administration that the Board of Trustees approve revision of Senate Policy 3.020, Part I, Resignation. T. Lane moved for approval of the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
*Discussion***

The Board discussed the process for evaluating the President. K. Houston-Philpot handed out several documents relating to the process. K. Higgs asked that one of the items in the process be changed so that it would be in compliance with the Open Meetings Act. K. Houston-Philpot said that she would revise the document and send the Board the all of the evaluation documents electronically for completion. She encouraged all to return their evaluations in a timely fashion.

**COMMITTEE-OF-THE-WHOLE
*Discussion***

R. Emrich made a motion to hold the June 6, all-day special meeting of the Board of Trustees in the Delta College Board Room. K. Higgs seconded the motion. Upon further discussion by the members of the Board, the June 6 all-day special meeting was canceled because several members of the Board are not available on that date. R. E. Selby asked A. Ursuy to find several possible dates and send them to the Board for consideration. The date for the special meeting will be voted on at the June 10, 2008, Regular Meeting of the Board.

**PRESIDENT'S
DIVERSITY
DEVELOPMENT PLAN
ADMINISTRATIVE
REPORTS --
PRESIDENT'S
REPORT – GIFTS TO
THE COLLEGE**

J. Goodnow reviewed the President's Diversity Development Plan with the Board. She said that Joseph Lewis has been chosen as the first President's Scholar. Dr. Goodnow reported the following contributions for April 2008: the Foundation received \$53,468.00; Delta Public Broadcasting received \$81,339.00; for a monthly combined total of \$134,807.00.

PRESIDENT'S ANNOUNCEMENTS

Spring semester began on Saturday, May 3. As of May 9, enrollments are at 115.65% (30,565 credit hours) of projections (26,428 credit hours). This is an increase of 1,513 credit hours from last year (on a comparable date).

Jack Crowell, Professor of Mathematics, has received a certificate of recognition as a 2008 Governor's Service Awards nominee in appreciation for his outstanding service given to Michigan Citizens. Jack is very active in working with our sister school in Kenya. He is also very active in our community.

The Small Business and Technology Development Center at Delta College was honored at the "Michigan Celebrates Small Business" awards program on Thursday, April 24, 2008. The Center received the SBTDC Service Excellence & Innovation Center Award. In addition, James Rowley was honored as Small Business Counselor of the Year. Congratulations to James, Christine Greve, and the Staff of the SBTDC!

On Tuesday, April 29 Delta College hosted the 10th annual Special Education Transition Event.

The Reality Store event provided a "real life" look at career, income, and expenses for over 600 students from Bay, Arenac, Midland, and Saginaw Counties.

Delta College has been a partner in this event since 1998, when the first event was held on our Midland Campus for about 150 Midland County ESA Special Education Students.

The whole day was a great success again this year and would not have been so if it were not for the time and effort that was contributed by individuals and departments across the College.

On Friday, April 18, the Business and Information Technology Division held its 38th Annual Business & Technology Competition (formerly Skill Day). The division hosted 269 students from 12 area high schools. High school students showed off their skills by participating in 24 events. The division also awarded 5 scholarships to high performing students with a total amount of \$8,200, with Bay Arenac ISD Career Center taking the top performing school award.

Thank you to the following people for their help in making this event a big success for our local high school students: Betty Lopez; Cynthia Grether and the food services staff; Terry

O'Leary and the facilities management staff; Michelle White; Public Safety; and Terry McDaniel, Brenda Givens, and the OIT staff.

J. Goodnow shared a copy of House Resolution No. 325 which designates April 15, 2008 as Community College Day in the State of Michigan.

The MCCA Summer Workshop will take place on July 24 – July 26 at Northwestern Michigan College and the Grand Traverse Resort and Spa in Traverse City. More information will be sent out regarding the event next week.

The College has received a VISTA worker grant for 1 year. Our VISTA worker will be working in the service learning area beginning in July.

The College has been awarded a Campus Engagement Fellowship. The purpose of the fellowship is to conduct a student project - Martin Luther King Day of Service.

This Friday, May 16, from 9:00 a.m. – 11:00 a.m. in the Lecture Theater, David Smith from the U.S. Institute of Peace will be speaking on Child Soldiers: Conflict and cooperation at the global and local levels.

The new “seniors” program will be named “50+...Just Like Gold.” The kick-off will take place on Thursday, May 22 from 8:30 a.m. – 11:30 a.m.

Titled “The Best Time to Stop Acting Your Age,” the kick-off event will feature Dr. David Demco, gerontologist and author.

This year 11 students Delta College students participated in an alternative spring break program in Lake Charles, Louisiana, helping to rebuild a Boy Scout Camp, day care center, and personal homes. The group also helped to clean up a farm. (Highlights from their experience were passed out to the Board Members.)

**REMARKS FROM
BOARD CHAIR**

R. E. Selby said that he received several thank-you letters from students who have received the Board of Trustees Scholarship.

CLOSED SESSION

It was moved and supported to move into closed session for the purpose of consulting with counsel regarding litigation (Higgs v. Delta College Board of Trustees). The vote was 8-0 to go into closed session with a roll call vote as follows:

R. Emrich - Yes
K. Houston-Philpot – Yes
K. Higgs - Yes
T. Lane - Yes
K. Lawrence-Webster - Yes
J. MacKenzie – Absent
R. E. Selby - Yes
R. Stafford - Yes
E. Wacksman - Yes

R. Emrich moved to come out of closed session. K. Houston-Philpot seconded the motion. The Board voted unanimously to come out of closed session (7-0).

ADJOURNMENT

T. Lane moved to adjourn the meeting. R. Emrich seconded the motion. There being no further business, Board Chair Selby adjourned the meeting at 10:30 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary