

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
APPROVED MINUTES
TUESDAY, APRIL 8, 2008
Delta College Midland Center
7:00 p.m.**

- MEMBERS PRESENT** K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman, R. Emrich
- MEMBERS ABSENT** T. Lane
- OTHERS PRESENT** J. Goodnow, B. Baker, M. Cooper, K. Wolf, P. Graves, T. Grunow, D. Halog, D. Lutz, P. Clark, T. Kubatzke, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, C. Drouse, A. Ursuy, P. Seidel, J. Stahl, J. Mahoney, B. Webb, K. Wilson, M. Wood, L. Govitz, T. Stitt, A. Wolf, C. Morley, R. Holtman, A. McClorey-McLaughlin, S. Romer, C. Peck, S. Rosin
- PRESS PRESENT** J. Hall (WSGW), P. Brandt (Bay City Times)
- CALL TO ORDER** Board Chair R. E. Selby called the meeting to order at 7:21 p.m.
- PUBLIC COMMENTS** Board Chair R. E. Selby called for any comments from the audience.
- K. Higgs stated that he had an opportunity to review the annual safety and security information report that Delta College produces. Mr. Higgs noted that the report is in compliance with the Clery Act. He said that he would like to work with Delta's Director of Public Safety to create Delta College Board Policies that would serve as "model policies" for other institutions. E. Selby asked K. Higgs to include Dr. Goodnow in his discussions with the Director of Public Safety regarding the Clery Act. K. Higgs said that he would do so.
- K. Higgs noted that he had reviewed literature from "coast to coast" and cited examples of several colleges and universities as well as school districts that allow their campus police officers to carry guns. R. Stafford asked if the examples included community colleges. K. Higgs responded that the majority of the schools that he researched regarding this issue were 4-year institutions. He noted that he plans to continue his effort to arm Delta College Public Safety Officers.

R. Emrich said that he would like to see the written policy regarding this issue. T. Kubatzke said that the policy has evolved over the years. All officers are issued a weapon. They train quarterly with the weapon. When they are involved in police work, they carry the firearm. When they are in the classroom teaching they do not. R. Emrich said that he agrees that the officers should be armed when they are not teaching. He requested that the Board receive a written copy of the policy. J. MacKenzie asked M. Wiltse, Director of Campus Safety, what his opinion of the current firearms policy on campus is. M. Wiltse responded that he agrees with the policy. There are times when it is not appropriate to carry a weapon and times when officers need to have a weapon as a tool to carry out their job duties.

ACCEPTANCE OF MINUTES

Board Chair Selby called for additions or corrections to the minutes of the Board Dinner Meeting and the Board Regular Meeting of March 11, 2008. K. Higgs said that when the Board moves into a closed session to discuss pending litigation, the litigation that is being discussed should be noted in the minutes. He asked that the minutes be amended to reflect that the Board went into closed session to discuss the case, Higgs v. Delta College Board of Trustees. R. E. Selby said that specific litigation will be cited in the minutes hence forth. K. Higgs made a motion to accept the minutes as amended. E. Wacksman supported the motion. The minutes were accepted as amended.

TREASURER'S REPORT

D. Lutz informed the Board that at the end of March the College remains in a healthy cash position and there are no new variances to report. She added that she has reviewed the financial statements from the last month and everything is in order. Tuition revenue has surpassed budget because enrollment has exceeded projections. K. Higgs made a motion to accept the Treasurer's Report. R. Stafford seconded the motion. The Treasurer's Report was accepted as submitted.

PERSONNEL BA4665

It is the recommendation of the Administration that the Board of Trustees approve the list of individuals submitted for promotion and tenure, as designated, effective with the 2008-2009 Academic Year. K. Lawrence-Webster moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

PERSONNEL BA4666

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Donovan J. Traverse

as Surgical Technology Instructor in the Health and Wellness Division for the 2008-2009 academic year. This is a tenure-track appointment (commencing July 1, 2008, and ending on June 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously. (BA4666, 4667, 4668, 4670, and 4672 were approved at the same time.)

**PERSONNEL
BA4667**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Antoinette Wyman as Instructor of Nursing in the Health and Wellness Division for the 2008-2009 academic year. This is a one-year renewable appointment (commencing July 1, 2008, and ending on June 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously. (BA4666, 4667, 4668, 4670, and 4672 were approved at the same time.)

**PERSONNEL
BA4668**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Jennifer Niester-Mika as English Instructor in the English Division for the 2008-2009 academic year. This is a tenure-track appointment (commencing August 20, 2008, and ending on June 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously. (BA4666, 4667, 4668, 4670, and 4672 were approved at the same time.)

**PERSONNEL
BA4669**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Ryan M. Wilson as English Instructor in the English Division for the 2008-2009 academic year. This is a one-year renewable appointment (commencing August 20, 2008, and ending on June 30, 2009). K. Higgs moved for approval of the recommendation with support from K. Lawrence-Webster. Motion passed unanimously.

**PERSONNEL
BA4670**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Tim Weiss as Assistant Professor of Automotive in the Technical Trades & Manufacturing Division for the 2008-2009 academic year. This is a tenure-track appointment (commencing July 1, 2008 and ending on June 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously. (BA4666, 4667, 4668, 4670, and 4672 were approved at the same time.)

**PERSONNEL
BA4671**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Tom Coats as

Instructor of Automotive in the Technical Trades & Manufacturing Division for the 2008-2009 academic year. This is a tenure-track appointment (commencing July 1, 2008 and ending on June 30, 2009). K. Higgs moved for approval of the recommendation with support from E. Wacksman. R. Emrich made a motion to postpone action on this recommendation until the May 2008 meeting. The Board voted to postpone action on this item until the May 2008 Regular Board Meeting to give the Academic Office time to address questions regarding the recommendation. K. Higgs voted against postponement.

**PERSONNEL
BA4672**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Bruce Faccio as Assistant Professor of Welding in the Technical Trades & Manufacturing Division for the 2008-2009 academic year. This is a tenure-track appointment (commencing July 1, 2008 and ending on June 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously. (BA4666, 4667, 4668, 4670, and 4672 were approved at the same time.)

**FINANCE
BA4673**

It is the recommendation of the Administration that the Board of Trustees approve the purchase of two hundred and eight (208) computers at a cost of \$246,559 to Dell Corporation. K. Lawrence-Webster moved for approval of the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**FINANCE
BA4674**

It is the recommendation of the Administration that the Board of Trustees approved the purchase of thirty one (31) computers at a cost of \$143,223 to Apple Corporation. K. Lawrence-Webster moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

**FINANCE
BA4675**

It is the recommendation of the Administration that the Board of Trustees approve a five (5) year preferred vendor agreement for enhanced classroom technology to Innovative Communications, Inc. at an estimated budget of \$250,000 through June 30, 2013. K. Higgs moved for approval of the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**COMMITTEE-OF-THE-
WHOLE
BA4676**

It is the recommendation of the Administration that the Board of Trustees approve a new Advanced Certificate option in Fire and Industrial Loss Prevention Officer within the Fire Science Technology program effective fall semester 2008. This is proposed by the Technical, Trades, and

Manufacturing Division. K. Higgs moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4677**

It is the recommendation of the Administration that the Board of Trustees approve revisions of Senate Policy 3.015/3.062, Termination of Employment and Appeal of Termination for Tenured Faculty. K. Higgs moved for approval of the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

**ADMINISTRATIVE
REPORTS --
PRESIDENT'S
REPORT – GIFTS TO
THE COLLEGE**

Dr. Goodnow reported the following contributions for March 2008: the Foundation received \$18,387; Delta Public Broadcasting received \$94,789; for a monthly combined total of \$113,176.

**PRESIDENT'S
ANNOUNCEMENTS**

Registration for the spring semester began on Monday, March 17. As of April 8, our enrollments are at 116.59% (30,813 credit hours) of projections (26,428 credit hours). This is an increase of 2,712 credit hours from last year (on a comparable date). Spring classes begin on May 3.

Two Delta College students were recently recognized at an awards luncheon in Lansing for being named to the Phi Theta Kappa All-Michigan Academic Team.

Jenafer Jensen of Midland and Curtis Wilson of Saginaw were among 46 students from 24 Michigan community colleges who were recognized on March 25 for the honor. Students are selected based on academic achievement, community service involvement and leadership accomplishment.

The awards luncheon was hosted by the Michigan Community College Association and member institutions of Phi Theta Kappa, an international honor society of community colleges. Phi Theta Kappa's all-state recognition programs are conducted in 32 states.

The annual Student Awards Ceremony and Reception will take place in the Delta College Lecture Theater on Thursday, April 24, at 4:00 p.m.

Commencement is Friday, April 25, 2008. Exercises will start promptly at 7 p.m. in the Pioneer Gymnasium of Delta College. Guests will be admitted to the gymnasium beginning at 6 p.m.

The Delta Collegiate newspaper, with Karen Randolph as the faculty advisor, just returned from the Michigan Community College Press Association Conference and Competition. Congratulations to Karen, the Collegiate and each of the students for the numerous awards that they received from the state:

At the recent Challenge Day in Saginaw, youth and adult participants were guided through a series of experiential learning processes designed to eliminate the acceptability of teasing, violence, and all forms of oppression. Challenge Day is designed to unite members of the school or community and to empower them to carry the themes of the program back to their peers. Charissa Urbano organized a group of Delta College students to get involved in this day through the event coordinator at Arthur Hill.

Our Global Awareness & Earth Day Celebration took place April 7 & 8. This year's theme was "Sustainability: Challenges and Choices for our Planet." Congratulations and thank you to the members of the Global Awareness Committee for putting together such a wonderful program. This year's Committee was composed of:

- Wendy Baker, Associate Professor of Biology
- Linda Holoman, Director of Student Development
- Connie Colvin, Office Professional Student Development
- Jeff Dykhuizen, Assistant Professor of Psychology
- Barbara Handley-Miller, Associate Professor of Speech
- Margot Haynes, Associate Professor of English
- Habib Kheil, Professor of Mathematics and Computer Science
- Scott Malusi, Student
- Linda Petee, Administrative Assistant, Facilities
- Jacob VanHouten, Associate Professor of Biology
- Scottie Walls, Assistant Professor of Criminal Justice

The President also gave an overview of topics discussed at the recent American Association of Community Colleges (AACC) convention she and Trustee Wacksman attended. Topics included the Higher Education Act and the Report of the College Board's National Commission on Community Colleges, "*Winning the Skills Race and Strengthening America's Middle Class: An Action Agenda for Community Colleges*" E. Wacksman reported that the convention was very worthwhile.

CLOSED SESSION

It was moved and supported to move into closed session for the purpose of consulting with counsel regarding litigation (Higgs v. Delta College Board of Trustees). The vote was 8-0 to go into closed session with a roll call vote as follows:

R. Emrich - Yes
K. Houston-Philpot – Yes
K. Higgs - Yes
T. Lane - Absent
K. Lawrence-Webster - Yes
J. MacKenzie – Yes
R. E. Selby - Yes
R. Stafford - Yes
E. Wacksman - Yes

The Board voted unanimously to come out of closed session (7-0).

ADJOURNMENT

There being no further business, Board Chair Selby adjourned the meeting at 10:15 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary