

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
APPROVED MINUTES
TUESDAY, JULY 10, 2007
DELTA COLLEGE BOARD ROOM – 7:00 P.M.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, K. Houston-Philpot, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, R. Stafford, T. Lane, E. Wacksman
- OTHERS PRESENT** J. Goodnow, J. Anderson, C. Atwood, B. Baker, T. Caylor, P. Clark, C. Curtis, R. Davis, P. Graves, A. Hill, T. Kubatzke, D. Lutz, J. Miller, S. Montesi, M. Mosqueda, L. Myles-Sanders, B. Rickey, S. Rosin, P. Seidel, J. Stahl, K. Treadway, A. Ursuy, L. VandenBosch, B. Webb, K. Wilson, P. Brandt (Bay City Times), N. Smith (Midland Daily News), and J. Hall (WSGW)
- CALL TO ORDER** Board Chair E. Selby called the meeting to order at 7:16 p.m.
- PUBLIC COMMENTS** Board Chair E. Selby called for any comments from the audience.
- ACCEPTANCE OF MINUTES** Board Chair E. Selby called for additions or corrections to the minutes of the Board Retreat of June 8, 2007 and the Board Dinner, Budget Hearing, and Regular Meeting of June 12, 2007.
- K. Lawrence-Webster moved to approve the minutes of the June 8 Board Retreat as submitted. R. Stafford seconded the motion. The minutes were accepted as submitted.
- R. Stafford moved to accept the minutes of the June 12 Board Dinner Meeting as submitted. K. Lawrence-Webster seconded the motion. The minutes were accepted as submitted.
- K. Lawrence-Webster moved to accept the minutes of the June 12 Budget Hearing as submitted. K. Houston-Philpot seconded the motion. The minutes were accepted as submitted.
- R. Stafford moved to accept the minutes of the June 12 Regular Meeting as submitted. E. Wacksman seconded the motion. The minutes were accepted as submitted.

**TREASURER'S
REPORT**

D. Lutz informed the Board that the College is in a good cash position at the end of June. The College will close the 06-07 fiscal year in the black. There are no new variances to report. K. Higgs moved to accept the Treasurer's Report. R. Stafford seconded the motion. The Treasurer's Report was accepted as presented.

E. Wacksman said that in reviewing the auxiliary fund budget projections she noted that the Fitness Center will come in lower than it has in previous years. D. Lutz said that there are a couple of factors which contribute to the difference. Membership rates have not been increased since the facility opened. Revenues, which only reflect membership use of the facility are projected less than the current year. The Fitness Center is also used for athletics and academic courses and with limited capacity, expanded use for those purposes limits use by membership. Net revenues are also projected at an amount lower than last year because of the increase in the minimum wage.

**PERSONNEL ACTION
BA4624**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Kwing Chiu Eric Lee as Chemical Process Technology Coordinator and Instructor in the Science Division beginning in fall semester. This is a tenure-track appointment (commencing July 11, 2007 and ending June 30, 2008). T. Lane moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**PERSONNEL ACTION
BA4625**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Kristopher Howery as Computer Science and Information Technology Instructor in the Business and Information Technology Division beginning in the winter 2008 semester. This is a tenure-track appointment (commencing January 2, 2008 and ending June 30, 2008). R. Emrich moved for approval of the recommendation with support from K. Houston-Philpot. K. Wilson noted that Mr. Howery has been informed that he can't attain tenure without completing his master's degree. Motion passed unanimously.

**PERSONNEL ACTION
BA4626**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Jeffrey Sorrels as Speech Instructor in the Humanities Division beginning in the fall semester. This is a one-year renewable appointment (commencing August 15, 2007 and ending on June 30, 2008). K. Houston-Philpot moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**PERSONNEL ACTION
BA4627**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Peter Larkowski as Chemistry Instructor in the Science Division beginning in the fall semester. This is a one-year renewable appointment (commencing August 15, 2007 and ending on June 30, 2008). T. Lane moved for approval of the recommendation with support from E. Wacksman. Motion passed unanimously.

**FINANCE ACTION
BA4628**

It is the recommendation of the Administration that the Board of Trustees approve the AFSCME AFL-CIO Local Union No. 845 Food Service Labor Contract for fiscal years 2007-2010 retroactive to July 1, 2007. R. Emrich moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**FINANCE ACTION
BA4629**

It is the recommendation of the Administration that the Board of Trustees approve the Ricker Center lease agreement with the Buena Vista School District, effective July 1, 2007, including an initial lease term of (2) years and optional renewal term extensions through 2012. T. Lane moved for approval of the recommendation with support from R. Emrich. J. Goodnow complimented B. Webb on the magnificent job that she has done negotiating this lease. Motion passed unanimously.

**FINANCE ACTION
BA4630**

It is the recommendation of the Administration that the Board of Trustees act to "opt out" of the proposed Village of Birch Run Downtown Development Authority expansion pursuant to the Downtown Development Authority Act; Act No. 197, Public Acts of 1975, as amended, and in accordance with the 60 day window from the date of the public hearing on this matter which was June 25, 2007 thereby exempting its taxes from capture within these expanded boundaries. R. Emrich asked D. Lutz why we are opting out. D. Lutz said that we are opting out to preserve our rights. We don't want our taxes captured in perpetuity. Delta can opt in later if we choose to. R. Emrich said that the Board needs a philosophy on how to proceed on these issues. K. Lawrence-Webster said that this would take the politics out of each decision that the Board makes regarding issues such as this one. E. Selby said that he would prefer to request the Administration to develop recommendations for the Board to discuss. D. Lutz asked if it would be helpful if the Administration develops a list of criteria used to evaluate DDAs. R. Emrich said that it would be very helpful. K. Higgs said that he concurs with E. Selby. This matter should be referred to the Administration and decided on a case-by-case basis. R. Emrich said that he agrees that the decisions

be made on a case-by-case basis but added that a list of criteria would be helpful. K. Higgs moved for approval of the recommendation with support from K. Houston-Philpot. Motion passed unanimously.

COMMITTEE-OF-THE-WHOLE BA4631

It is the recommendation of the Administration that the Board of Trustees approve a new Advanced Certificate and Associate in Applied Science degree in Electrical Utility/Lineworker in the Skilled Trades program effective fall semester 2007. R. Emrich moved for approval of the recommendation with support from E. Wacksman. R. Emrich asked if Consumer's Energy is supportive of this program. R. Davis responded that they are. He added that Consumer's expects a shortage of 200 lineworkers over the next 5 years. He added that 34 students have already shown interest in the program. E. Selby inquired about the enrollments in the rest of the Technical, Trades, and Manufacturing Division. S. Rosin responded that the automotive and construction areas are showing growth. K. Wilson added that the enrollments in Skilled Trades are also going up. Motion passed unanimously.

COMMITTEE-OF-THE-WHOLE BA4632

It is the recommendation of the Administration that the Board of Trustees establish a 457(b) Deferred Compensation Plan through TIAA-CREF effective July 10, 2007 providing eligibility to the President and Vice Presidents and approve the Delta College Adoption Agreement and the 457(b) Deferred Compensation Plan as attached in accordance with IRS guidelines. K. Houston-Philpot moved for approval of the recommendation with support from E. Wacksman. E. Selby asked if there is any cost to the College. D. Lutz said that there is no cost to the College. E. Wacksman asked if Delta has other TIAA-CREF plans available. D. Lutz said yes. TIAA-CREF is a 403(b) vendor and also is the State's optional retirement plan administrator. K. Houston-Philpot asked if offering this option to Presidents and Vice Presidents will make our benefits package more competitive. D. Lutz said yes, that many other Michigan colleges use it as a retention benefit for executive level employees. Motion passed unanimously.

COMMITTEE-OF THE WHOLE

It is the recommendation of the Administration that the Board of Trustees approve the President's contract as amended. Board Chair E. Selby said that this item is deferred until the August meeting to work out some details of the contract language.

ADMINISTRATIVE REPORTS -- PRESIDENT'S REPORT

Dr. Goodnow reported the following contributions to the College for June 2007: the Delta College Foundation received \$168,011; Delta Public Broadcasting received

– GIFTS TO THE COLLEGE

\$78,618; for a monthly combined total of \$246,629. Total fiscal year gifts at the end of June are \$3,196,655.

PRESIDENT'S ANNOUNCEMENTS

J. Goodnow announced that:

MTECH+ & Delta College are offering a unique summer adventure - one camp for 7th & 8th grade students and another one for 9th - 12th grade students. Camps are July 16 - 19, 2007, 8 a.m. - 5 p.m.

Participants will learn critical skills, as well as, have hands-on opportunities to create projects using CAD/Carpentry, Welding and Process Technology. Cost is \$150 per person.

There are partial and full scholarships available for those with a financial need.

The payment deadline for fall classes is July 31, 2007. As of July 9, the College is at 85.60% (78,126 credit hours) of its projected enrollment goal for fall (91,628 credit hours). This number is 7,711 credits higher than last year at this time.

For the year of 2007, Delta College has been selected to the prestigious list - "*Top 20 Companies in the Training Outsourcing Industry.*" This is the third consecutive year!

ADJOURNMENT

At 8:10 p.m. Board Chair Selby adjourned the meeting.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary