

**Academic Quality Improvement Program (AQIP)**  
**April 13, 2007**

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**Present:** J. Anderson, D. Bailey, D. Halog, L. Myles-Sanders, S. Montesi, G. Przygocki,  
A. Ursuy, L. VandenBosch, C. Watson, J. Williams, M. Wood

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Action Project #2, "Measure Community Perceptions of Delta College" was reviewed.

This past week, Delta's Board of Trustees approved Clarus Corporation as the contractor for the action project, "Measure Community Perceptions of Delta College". Clarus will be on campus the first week in May to interview and do some information gathering. Jenny asked if division chairs would have any input regarding questions for Clarus. Sue stated the intent is to share the questions, however she emphasized the very short turn-around time, as the major research portions of the work needs to be done by the end of June. Kathi Swanson, President of Clarus Corporation, will be heading up this project. Kathi has headed up projects like this in the past, and Sue is confident Kathi will accomplish the things we would like to do. It is hoped that Kathi will want to meet with division chairs during her visit, however Sue said there still needs to be discussion as to who Kathi will be involved with while she's on campus.

Regarding changes to the action project, Michael stated that he, Sue Montesi, Amy Glaza will act as Champions for this project. This will be added to Section J of the action project.

After Kathi's visit to Delta, a group of 20-30 people will be named to implement recommendations from this survey. This will be added to Section H of the action project.

This action project was then approved by the AQIP Steering Committee.

Upon further discussion, it was decided that this project will be shared during the annual Learning Days conference. Michael, Sue, and Amy Glaza will serve as champions. This will be added to Section J of the action project, and the modified version of this action project was then approved.

Don stated that all four action projects will be put up on the AQIP Action Project Directory on Monday. By May 4<sup>th</sup>, the Public AQIP site needs to be up and going. Don will take some time in May to think through how to proceed with the Systems Portfolio process. He shared some samples of systems portfolios from other institutions with the committee. It was stated that this is a self study report that is updated annually.

Don's hope is to have everyone on the steering committee either chair or co-chair a committee for the nine categories of the systems portfolio. Michael volunteered to chair committee for the "measuring effectiveness" category. He added that he would like to also serve as ex-officio for all of the other categories, as they all involve measurements. Don would like to have the first meeting for the nine committees in June. Michael suggested having a meeting in May, and again in June for the measurement committee.

Don said all system portfolios are available on the AQIP website to review.