

**DELTA COLLEGE**  
**BOARD OF TRUSTEES REGULAR MEETING**  
**Delta College Main Campus**  
**Tuesday, January 13, 2015**  
**7:00 p.m.**

- BOARD PRESENT** R. Emrich, K. Houston-Philpot, K. Lawrence-Webster, D. Middleton, M. Morrissey, M. Nash, M. Rowley, E. Selby, E. Wacksman
- OTHERS PRESENT** J. Goodnow, A. Anderson, B. Baker, J. Bamberg, T. Brown, P. Clark, R. Curry, T. Daly, B. Ernat, M. Finney, A. French, M. Gmeiner, L. Govitz, T. Heinz, M. Hernandez-Alaniz, W. Hoffman, K. Jimenez, D. Kozma, M. Kraych, D. Lutz, F. Markley, M. Moore, M. Mosqueda, K. Nelson, D. Peruski, D. Phelps, G. Przygocki, L. Ramseyer, T. Ricketts, K. Schuler, J. Stahl, D. Traverse, L. Ullrich, A. Ursuy, B. Webb, S. Witzke, A. Wrybel
- PRESS PRESENT** J. Becker (Midland Daily News), J. Hall (WSGW), J. Norris (Delta Collegiate), K. Skrzypczak (Delta Collegiate)
- CALL TO ORDER** Board Chair, M. Rowley, called the meeting to order at 7:11 p.m.
- ORGANIZATIONAL MEETING** Board Secretary, A. Ursuy, administered the oath of office to Trustee Mike Nash (6 year term), Midland County; Trustee Mary Morrissey (4 year term), Midland County; Trustee Diane Middleton (6 year term), Bay County; and Trustee Karen Lawrence-Webster (6 year term), Saginaw County. The Trustees were elected to office in November 2014.
- OATH OF OFFICE*
- OFFICERS**  
**BA5077**
- R. E. Selby said that it is the recommendation of the nominating subcommittee that:
- Mike Rowley of Bay County serve as Board Chair
  - Mike Nash of Midland County serve as Board Vice Chair
  - Debra Lutz continue to serve as Board Treasurer, and
  - Andrea Ursuy continue to serve as Board Secretary.
- The motion passed unanimously.
- ASSISTANT BOARD SECRETARY**  
**BA5078**
- Dr. Goodnow recommended that Talisa Brown continue as Assistant Board Secretary. M. Rowley made a motion to support the recommendation with support from E. Wacksman. Motion passed unanimously.
- APPROVAL OF BOARD MEETING CALENDAR 2015**  
**BA5079**
- R. Emrich made a motion to approve the 2015 Regular Meeting Calendar as proposed. M. Nash seconded the motion. Motion passed unanimously.

**APPROVAL OF AGENDA**

Board Chair Rowley called for approval of the agenda. K. Houston-Philpot made a motion to approve the agenda with support from D. Middleton. Motion passed unanimously.

**PUBLIC COMMENTS**

Board Chair Rowley called for public comments.

**TREASURER'S REPORT**

D. Lutz said that the Board has received the financial statements for the 6 months ended December 31, 2014. The College remains in a healthy cash position. At this time, there are no significant variances to report.

**CONSENT AGENDA**

R. Emrich made a motion to approve the consent agenda with support from K. Houston-Philpot. The consent agenda passed unanimously resulting in:

A. Acceptance of Minutes:

- Board Special Meeting, Nominating Committee, December 2, 2014
- Board Special Meeting, December 9, 2014
- Board Dinner Meeting, December 9, 2014
- Board Regular Meeting, December 9, 2014

B. Approval of the purchase of Ellucian Recruiter Customer Relationship Management system at a year one cost of \$266,231 (which includes the year one maintenance) and estimated annual recurring costs of \$31,059. **(BA5080)**

C. Approval of the 2018 Academic Calendar (Tim Heinz) **(BA5081)**

**SAGINAW CENTER SITE CRITERIA APPROVAL BA5082**

It is the recommendation of the Administration that the Board of Trustees approve the site selection criteria, as detailed in the attached memo, for the evaluation of sites for the Saginaw Center location, and authorize the Administration to move forward with the evaluation and selection of a site for recommendation to the Board.

K. Lawrence-Webster made a motion to approve the recommendation with support from E. Wacksman.

M. Nash made a motion to amend the recommendation to add "cost" as one of the criteria to be used in site selection for the location of the Saginaw Center. R. Emrich seconded the motion.

Motion to amend passed unanimously.

Board Chair Rowley called for a vote on the amended motion. Motion passed unanimously.

**APPROVAL OF CLOSED  
SESSION MINUTES -  
DECEMBER 9, 2014  
BA5083**

R. E. Selby made a motion to approve the minutes of the two closed sessions that took place on December 9, 2014. R. Emrich seconded the motion. Motion passed unanimously.

**STUDENT SUCCESS**

*Student Success: Highlighting Programs in Health Professions (Dave Peruski)*

1. **Health Fitness Specialist Program (Kara Jimenez and Tim Daly)**

Kara Jimenez, Associate Professor of Health and Wellness, gave an overview of the Health Fitness Specialist Program. She highlighted the program options, pathways to successful careers for graduates, and discussed the state-of-the art equipment we are able to offer to our students. She said one of the factors that makes our program stand out is the fact that our students complete an internship in the field before graduating.

Tim Daly, a graduate of the Health Fitness Specialist Program and successful business owner in Saginaw Township, told his story of success. He cited ways in which the program and the instructors helped him to succeed in a way he never thought possible.

2. **LPN Program (Teri Ricketts and Milissa Kraych)**

Teri Ricketts provided an overview of the requirements of the LPN Program at Delta College. She spoke of the high success rates that Delta College LPN graduates have on the NCLEX exams.

Milissa Kraych, program graduate, spoke of the barriers that she overcame to become a successful LPN. She said that without the excellent faculty, great program, and student relationships that she developed, she would never have succeeded.

**PRESIDENT'S REPORT**

**Enrollment Report**

The Winter 2015 Semester began on Saturday, January 10. As of today, 9,631 students are enrolled (3382FT, 6249PT).

**Personnel Report**

Congratulations to Ray Lacina (English Division) who has been promoted to full professor. The promotion was effective as of July 1, 2014.

The list of non-tenured, tenure-track faculty and one-year appointment faculty members who are being reappointed for the 2015-16 academic year can be found in Board packets this evening along with a complete report of hires, promotions, and separations for the month of December.

**Information Sharing**

- The beautiful displays that you see by the windows were built by students in Dave Bledsoe's courses. The displays were presented as a tribute to Teresa Stitt in honor

of her retirement last month. They house Kenya artifacts.

- Dr. Goodnow announced winners of the state-wide LAND Contest. Delta College students placed in each genre of the contest.

In the Essay category, Meiling I, received third place for “The Spangled Pearl White.”

In the Poetry category, Kayla Grose, received first place for her poem, “The Cage Fighter.”

In the Fiction category, Benjamin Champagne, received first place for his submission, titled, “Vintage.”

Congratulations to our students!

- Dr. Goodnow said that she recently received news from Harvey Schneider, Coordinator of Skilled Trades, that the 30 apprentices he was working to bring to Delta’s program are officially registered. Great news!
- Pam Clark and Dr. Goodnow had the pleasure of meeting with Congressman Dan Kildee and his Congressional Liaison, Jacob Hilliker on December 18. Congressman Kildee spent quite a bit of time with Pam and Dr. Goodnow. They discussed areas in which there is a need for change at the federal level. In addition, Congressman Kildee shared the names of several agencies which the College may look to for grant funding in the future. He also expressed his willingness to assist the College in getting funding through these agencies. It was a very positive meeting.
- President Obama recently announced a plan for free community college for certain students who meet certain conditions. It is encouraging to hear the President of the United States give such strong support to community colleges, and we are hopeful that such a plan could become a reality. At this time a lot of the details have not been determined. Dr. Goodnow said that she has included an analysis from MCCA in Board folders this evening.
- Many of you will recall that the College has made substantial changes to our scholarship programs in the last couple of years. We are working to use our scholarships as a tool for recruiting. In addition, we are working to start a special honors program on campus. This effort is being led by Dr. Reva Curry, Vice President of Instruction and Learning Services, and by Dr. Crystal Starkey, Honors Program Coordinator. We are working on revisions to the Trustee Scholarship to support the program and have included a memo highlighting the changes in your Board folders this evening. This update process is in compliance with the Board

Operating Parameters – as approved in November 2014.

- Dr. Goodnow said that Trustee Lawrence-Webster asked for further information about the Regional Prosperity Plan for Prosperity Region 5. The information was included in Board folders this evening.
- The College is working with Lee Rouse, President and CEO of Omni Tech in Midland. Lee is working with us to conduct an environmental scan as part of our strategic planning process. This will be a very inclusive process, allowing opportunities for input through focus groups, surveys, and interviews. Lee will be interviewing the Trustees as a part of the process.
- Doug Freed, Dean of Enrollment Management, resigned after a little over a year at Delta College due to personal circumstances. Doug was truly an asset to Delta College and we will miss him. He wrote a very heartfelt letter to Dr. Goodnow regarding his resignation and she shared it with the Board.
- At the Special Board Meeting on November 10<sup>th</sup>, it was suggested that we include background information about our Trustees on Delta's website. Leanne Govitz and Kay Schuler will provide a template with some questions for Trustees to answer so a short bio can be developed or if Trustees prefer, they can submit their own bio. In addition, Kay will be ordering business cards for all Trustees.
- Dr. Linda Holoman is the 2015 recipient of Delta College's Spirit of Martin Luther King, Jr. Award. She will receive the prestigious award at the 19th Annual Dr. Martin Luther King Jr. Unity Luncheon on Monday, January 19, at Unity Hall in the Dow Event Center. The Saginaw chapter of Alpha Phi Alpha Fraternity and Delta College's Black Faculty and Staff Association annually co-sponsor the King luncheon. The program begins at 11am. The Unity March will begin at 9:45am at the intersections of Franklin and Hayden Streets in Saginaw and will proceed to the Dow Event Center. If you would like to attend, please call Kay.

Dr. Holoman is executive producer and host of Delta Broadcasting's "Soul Issue: The African American Perspective." She recently retired from Delta after serving thirteen years in a variety of capacities, including Director of Multicultural Services and Title IX Coordinator.

- Be sure to take a look at our Fantastic Faculty Newsletter which has been uploaded to the BoardBook site.
- The latest edition of the Delta Collegiate is in Board folders.
- The Board Operating Parameters indicate that Trustees will complete the conflict of interest form on an annual basis. Please complete the form that is in your folders this evening and leave it with Kay Schuler or Andrea Ursuy.
- Happy Birthday to Mike Nash who celebrated his birthday on January 10!

Dr. Goodnow provided an update on her goals progress (for the 2014-15 year) to the Trustees.

**TRUSTEE COMMENTS**

E. Wacksman said that she was impressed to see the area for student organizations in the lower courtyard area. She also said that she was impressed by the area for veterans.

E. Wacksman also asked that everyone keep Don Halog in their prayers. Don is suffering from Pneumonia.

K. Houston-Philpot thanked the students (Milissa and Tim) for sharing their stories of success this evening.

D. Middleton echoed K. Houston-Philpot's comments and said that she appreciated the rich discussion on the site selection criteria this evening. She also congratulated the College on hiring two wonderful new employees – Emily Anderson and Kristy Nelson.

R. E. Selby encouraged everyone to watch Dateline Delta which airs the last Sunday of each month. He also spoke about the retirement of Trustee Fred Mathews who has served as a Board Chair for 50 years at Southwestern Michigan Community College.

R. E. Selby said that he had the opportunity to attend the Police Academy Graduation and he said that Dr. Curry did a wonderful job with her speech.

M. Nash echoed the comments about the student presentations. He also thanked Dr. Goodnow for her goals update this evening and congratulated the new Board members.

R. Emrich congratulated the new Board members. He also told the Board that Don Halog (previously mentioned by E. Wacksman) was a long-time employee of the College and former Vice President of Instruction. R. E. Selby added that Don Halog was a long-time faculty member.

M. Morrissey thanked the instructors and students for their wonderful presentations this evening.

**CHAIR COMMENTS**

M. Rowley thanked the students for sharing their stories this evening.

M. Rowley made the following committee assignments:

Audit Committee:

- Diane Middleton
- Robert Emrich

Sabbatical Leaves and Grants Committee:

- Mary Morrissey (to replace Mike Nash)
- Dee Dee Wacksman

President’s Compensation and Evaluation Committee:

- Mike Nash
- Kimberly Houston-Philpot
- Robert Emrich
- Dee Dee Wacksman

Board Chair Rowley said that he has asked Dr. Goodnow to serve on the compensation and evaluation committee as well.

*The Board took a 5 minute recess at 9:08 p.m. and returned to open session at 9:13 p.m.*

**VOTE TO GO INTO  
CLOSED SESSION FOR  
THE PURPOSE OF  
DISCUSSION FACULTY  
SALARY  
NEGOTIATIONS**

R. E. Selby made a motion that the Board enter into closed session to discuss faculty salary negotiations. The motion was seconded by R. Emrich.

The results of the roll call vote to go into closed session are as follows:

- R. Emrich - yes
- K. Houston-Philpot - yes
- D. Middleton – yes
- M. Morrissey – yes
- M. Nash – yes
- M. Rowley - yes
- E. Selby - yes
- D. Wacksman – yes

The closed session ended at 10:14 p.m.

**ADJOURNMENT**

There being no further business, Board Chair Rowley adjourned the meeting at 10:17 p.m.

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Andrea Ursuy, Board Secretary