

**DELTA COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE PLANETARIUM AND LEARNING CENTER
TUESDAY, OCTOBER 11, 2011
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Ellison, K. Higgs, K. Houston-Philpot, J. MacKenzie, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** K. Lawrence-Webster
- OTHERS PRESENT** J. Goodnow, D. Bailey, B. Baker, E. Beckman, P. Clark, C. Curtis, L. Govitz, P. Graves, H. Helgren, A. Hill, G. Hoffman, J. Knochel, T. Kubatzke, T. Lane, C. Lusk, D. Lutz, J. Miller, C. Morley, L. Myles-Sanders, F. Peters, L. Ramseyer, J. Stahl, T. Stitt, A. Ursuy, S. Vanderlaan, B. Webb, M. Wiltse
- PRESS PRESENT** J. Hall (WSGW), M. Dore (Delta Collegiate)
- CALL TO ORDER** Board Chair R. Emrich called the meeting to order at 7:14 p.m.
- APPROVAL OF AGENDA** R. Emrich called for approval of the agenda. Hearing no comment or objection, the agenda was approved.
- PUBLIC COMMENTS** R. Emrich called for public comments.
- TREASURER'S REPORT** D. Lutz said that she has reviewed the financial statements for the month of September. The College is on track for the current fiscal year with no significant variances to report.
- CONSENT AGENDA** Board Chair R. Emrich called for approval of the consent agenda. K. Higgs made a motion to approve the consent agenda with support from R. Stafford.
- The Board unanimously approved the consent agenda, approving the minutes of the Board Dinner Meeting and Regular Meeting that was held on September 13, 2011. The revised academic calendar for 2013 (BA4894), the academic calendar for 2015 (BA4895), the removal of Senate Policy 2.046 – Mandatory Sick Leave(BA4896), and the Delta College Five-Year Capital Outlay Master Plan (BA4897) were also approved as part of the consent agenda.
- BOARD ACTION SENATE POLICY 4.025 BA4898** It is the recommendation of the Administration that the Board of Trustees approve the revisions to Senate Policy 4.025 Disputed Final Grades.
- The Chair of the Senate Policy Ad Hoc Committee that reviewed 4.025, Heidi Helgren, proposed an amendment to the policy as follows:
- “Add VII. J. that says “In the event a member of the Grade Appeal Board is unavoidably unable to

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participate, the process may continue at the discretion of the Ombudsperson.”

E. Wacksman made a motion to amend the proposed policy revisions to Senate Policy 4.025 Disputed Final Grades with support from K. Ellison.

The Board voted in unanimous support of the amendment.

The Board voted in unanimous support of the amended policy revisions to Senate Policy 4.025.

**BYLAWS
REVISIONS
BA4899**

It is the recommendation of the Bylaws Subcommittee of the Board of Trustees that the Board make the following revisions to the Bylaws of the Delta College Board of Trustees.

1. Recommendation, Indemnification: add three sentences at the end of Article XIV, Indemnification, so that the last paragraph reads:

“The decision whether representation or indemnification shall be extended in a particular case shall be made by members of the board who are not the subject of the action, suit or proceeding concerning which indemnity may be given. If these non-conflicted members do not constitute a quorum, then the Board shall refer the question to outside counsel selected by the Board. This counsel shall not be involved in the action, suit or proceeding. Upon a recommendation by outside counsel, the Board may take action.”

2. Recommendation, Compensation: amend the first sentence of Article II, Section 7, Compensation to be consistent with the Community College Act, MCL 389.113, to read:

“No member of the board of trustees except the secretary and treasurer may receive any compensation for any services rendered the district.”

The Trustees unanimously approved the recommendation.

**OPERATING
PARAMETERS
REVISIONS
BA4900**

It is the recommendation of the Bylaws Subcommittee of the Board of Trustees that the Board make the following revisions to the Operating Parameters of the Delta College Board of Trustees.

1. Recommendation 1, Grievance Procedure, Section V of the Operating Parameters: change step four to step three in the first sentence, so that the sentence reads:

“Grievances appealed to the Board will initially be reviewed by a subcommittee of Board members, appointed by the Board Chair, to confirm that the appeal meets the requirements of step three of Policy 2.060.”

2. Recommendation 2, Grievance Procedure, Section V of the Operating Parameters: In the fourth paragraph delete “and in unusual cases, to prevent a clearly erroneous judgment (in the Board’s considered opinion) in an earlier step in the process to stand”, add “and” before “reasonable” and add the word “to” between “accorded” and “the,” so that the

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paragraph reads:

“In considering the appeal, the Board shall rely on written records of earlier steps in the process and presentations made to the Board during the appeal hearing. The purpose of the appeal hearing is not to replicate previous steps in the grievance process. It is to insure that College policy has been followed, and reasonable due process has been accorded to the grievant and grievee.”

The Trustees unanimously approved the recommendation.

ADMINISTRATIVE REPORTS

NAVPOINT & STUDENT SUCCESS INITIATIVES

J. Miller and T. Kubatzke presented three initiatives that our faculty and staff are engaging in to support student success. Those initiatives are:

- Delta’s Food Pantry
- Delta’s Closet
- Jean Day Fundraiser

T. Kubatzke presented information on NavPoint. NavPoint is a Student Financial Lab Program that will be available to our students through AACC. Several of the Trustees indicated an interest in viewing the NavPoint program. T. Kubatzke said that his office would follow-up with information on how to access the program.

PRESIDENT’S REPORT

Gifts to the College for the month of September 2011

Delta College Foundation – \$226,849.00

Delta Public Broadcasting - \$43,226.00

Monthly combined total – \$270,075.00

Personnel Report

Welcome and congratulations to Shiela Little, Associate Counselor within Counseling, Advising & Career Services. Shiela’s first day of work was October 3, 2011.

A complete report of hires and separations for the month of September is included in Board packets.

Fall semester began on Saturday, August 27. As of today, 11,498 students are enrolled (4548FT/6950PT). Registration for the Winter 2012 semester begins on October 25.

Dr. Goodnow distributed an article from the Detroit Free Press regarding the enrollment picture at Michigan’s 28 community colleges. On average enrollment is down 4% in comparison to last fall. At Delta College our enrollment is down 0.30%.

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Representatives from our faculty have put together a monthly newsletter for the Board. “Fantastic Faculty” highlights the good work that our faculty members are doing both in and out of the classroom.

In addition to the great things that these faculty members are doing, Dr. Goodnow recognized Randy Crawford, Art Professor. She also recognized Jim Gleason, Assistant Professor of Electronic Media & Broadcasting and Jeff VandeZande, Professor of English.

Randy organized the October 1st Thursdays in Downtown Bay City Gallery Walk. Seventeen Delta College students were chosen to display their artwork as part of this event.

This past spring, three student teams worked together to produce three short films in EM 280: Digital Film Capstone, which is team taught by Jim Gleason and Jeff Vande Zande. The film capstone is the final course in Delta's Advanced Certificate Program in Digital Film Production.

This summer, the three student films were submitted to the selection board of the Hell's Half Mile Film Festival, and the board found the films to be worthy of a screening in the festival.

The three films were shown on Saturday, October 1 at the Delta College Planetarium and Learning Center.

Months of planning for Delta College's 50th Birthday Party really paid off. Sunday's open house event was wonderful. Thousands of community members visited Delta and had a great time. Trustees Kathy Ellison, Bob Emrich, Kim Higgs, Earl Selby, Bob Stafford, and Dee Dee Wacksman were on hand to help us celebrate. Dr. Goodnow thanked Pam Clark and the Institutional Advancement staff members, the faculty and staff who served on the Open House Planning Committee, and all of the people who volunteered to make the day a success.

Dr. Goodnow noted that Trustees received the Delta College 50th anniversary documentary, our 50th anniversary publication, and a special commemorative edition of the Collegiate this evening.

Trustee Selby and Dr. Goodnow attended the MCCA Fall Board of Directors Meeting this past weekend.

Dr. Goodnow shared the following legislative updates from MCCA.

- The Michigan legislature has created two committees. One is working on a process to improve transferability of core college courses between community colleges and public colleges and universities. The other committee is working to develop a set of common ACT scores that would determine placement in developmental courses for students recently out of high school. We have Delta College staff members representing us on both committees.
- Legislation has been signed by Governor Snyder that limits the employer contribution to health insurance costs, giving employers the choice between a hard cap and a percentage-based split where the employee picks up at least 20% of the cost.
- Twenty *Michigan New Jobs Training Program* agreements have been signed to date,

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supporting the creation of 7,749 new jobs. The legislation has a cap of \$50 million. The cap has been reached.

- Capital Outlay planning authorizations have been approved for 10 community college projects (including Delta's Health Professions Building) totaling \$120 million. There is some discussion in Lansing about the appropriateness of issuing state debt given the current economic situation in the State.
- The Legislature and Governor have been considering the elimination of the state's personal property tax. The tax is paid by businesses on their equipment. The MCCA has taken a position to strongly oppose any legislation that would eliminate the Local Personal Property Tax as a source of revenue for community colleges unless the lost revenue is replaced with a stable, permanent, dedicated funding source. Delta College receives over \$2 million a year in support through the personal property tax.

President Obama's American Jobs Act includes \$5 billion for the modernization of community colleges in the United States. In the event that this Act would be passed by Congress, Michigan would receive approximately \$155 million for the modernization of our 28 community colleges.

On September 27 – 29, Dr. Goodnow attended the Michigan Trustee Institute for Student Success with Trustee Earl Selby. The Institute was held at Grand Rapids Community College. It was sponsored by the Michigan Community College Association – Center for Student Success and funded by the Kresge Foundation in cooperation with the Community College Leadership Program at the University of Texas at Austin and Achieving the Dream. As you might imagine, much of the discussion focused on strategies for student retention and ultimately, completion.

Terry O'Banion, who some of you are familiar with because of the leadership role he played with the League for Innovation, has written a compelling article on the completion agenda for the Community College Journal.

Community colleges have been challenged to double the number of students who earn degrees or certificates by 2020. Dr. O'Banion's article provides a set of guidelines for meeting the challenge. Dr. Goodnow reviewed Dr. O'Banion's article with the Board noting the progress that Delta College is already making toward the guidelines that O'Banion has set for the completion agenda.

On January 27, 2012, we will host a college-wide summit in the gym. The purpose of the summit will be to re-examine our mission and help each employee identify his/her connection to student success. We hope that all of our Trustees will be able to attend.

Last month Dr. Goodnow announced that the College would be having 10 visitors from Kenya on our campus this month. Our visitors from Kenya haven't arrived yet. They are still working to secure visas. We are hopeful that our visitors will arrive soon.

**TRUSTEE
COMMENTS**

R. Emrich said that at some point the Board may want to have a discussion regarding the adoption of O'Banion's guidelines for the completion agenda.

R. Stafford said that he would like to salute all who played a part in making Sunday's Open House

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such a wonderful event.

ADJOURNMENT

There being no further business, Board Chair R. Emrich adjourned the meeting at 8:04 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

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