

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
DELTA COLLEGE BOARD ROOM
TUESDAY, JUNE 8, 2010
7:00 p.m.**

- MEMBERS PRESENT** K. Ellison, R. Emrich, K. Higgs, K. Houston-Philpot, R. E. Selby, R. Stafford, E. Wacksman
- MEMBERS ABSENT** K. Lawrence-Webster, J. MacKenzie
- OTHERS PRESENT** J. Goodnow, J. Aguiler, D. Bailey, B. Baker, P. Clark, L. Govitz, P. Graves, T. Grunow, S. Hartshorn, A. Hill, M. Hodder, G. Hoffman-Johnson, T. Kienbaum, T. Kubatzke, P. Larkowski, G. Luczak, D. Lutz, B. McAllister, G. McGowan, J. Miller, S. Montesi, C. Morley, M. Mosqueda, L. Myles-Sanders, J. O'Boyle, F. Pantoja, G. Przygocki, J. Ramm, L. Ramseyer, K. Randolph, S. Romer, P. Seidel, A. Sinclair, J. Stahl, T. Stitt, A. Ursuy, B. Webb, S. Whitney, J. Williams, M. Wood
- PRESS PRESENT** A. Dodson (Bay City Times), J. Hall (WSGW)
- CALL TO ORDER** Board Chair K. Houston-Philpot called the meeting to order at 7:26 p.m.
- APPROVAL OF AGENDA** R. Emrich made a motion to approve the agenda with an amendment to move item 6 (1) "Appointment of Midland Board Member" to item 3 on the agenda with support from R. Stafford. Motion passed unanimously.
- BOARD ACTION –
APPOINTMENT OF
BOARD MEMBER
BA 4823** It is the recommendation of the Board Vacancy Subcommittee that the Board approve the appointment of Dr. Kathleen Ellison as a Board of Trustee member to fill the term vacated by Dr. Thomas Lane through the end of calendar 2010. R. E. Selby made a motion to approve the recommendation with support from R. Emrich. The motion was approved unanimously and the oath of office was administered to Dr. Kathleen Ellison by Board Chair, Kimberly Houston-Philpot.
- PUBLIC COMMENTS** Board Chair K. Houston-Philpot called for comments from the public.
- TREASURER'S REPORT** D. Lutz reminded the Board that the purpose of the Treasurer's Report is to provide the Board with a monthly update of the financial position of the College. The report is intended to give the Board the opportunity to provide input regarding the College budget on a regular basis.
- D. Lutz informed the Board that at the end of May, the College remains in a solid cash financial position. Enrollments continue to exceed budget. As a result, tuition and fees are exceeding budget as well. In addition, due to the need to hire additional adjuncts to serve our students, the cost of part-time wages are exceeding budget. There are no other significant variances to report at this time.
- CONSENT AGENDA** Board Chair K. Houston-Philpot called for approval of the consent agenda.
- K. Higgs asked that items *D. 1. Approval of the removal of Senate Policy 2.052, Family and Medical Leave, from the Senate Handbook* and *D. 2. Approve the revisions to Senate Policy 2.010*
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be removed from the consent agenda.

R. Emrich made a motion to approve the amended consent agenda with support from E. Wacksman. Motion passed unanimously, approving the Minutes of the Board Dinner Meeting May 11, the Minutes of the Board Regular Meeting May 11, 2010, and the minutes of two meetings of the Board Vacancy Subcommittee, held on May 19 and May 24, 2010. The 2010-11 Budget & Tax Levy Resolution (BA4824) and a new Journalism and Emerging Media Program (BA4825) were also approved as part of the consent agenda.

**SENATE POLICY 3.005
BA 4826**

R. Emrich made a motion that the Board of Trustees call a Special Meeting for purposes of approving the recommendation for two modifications to Senate Policy 3.005, Appointment and Subsequent Appointment of Non-Tenure Track Faculty: Standards and Procedures, following Senate ratification. R. Stafford seconded the motion. The Board will meet at 8:00 a.m. on June 10, 2010 to take action on this policy recommendation.

**SENATE POLICY 2.052
BA 4827**

It is the recommendation of the Administration that the Board of Trustees approve the removal of Senate Policy 2.052, Family and Medical Leave, from the Senate Handbook. K. Higgs made a motion to approve the recommendation with support from R. Emrich. Motion passed unanimously.

**SENATE POLICY 2.010
BA 4828**

It is the recommendation of the Administration that the Board of Trustees approve the revisions to Senate Policy 2.010, Amorous Relations. J. Goodnow said that it is the opinion of the Administration that this policy should be sent back to the Senate for further review and revision. K. Higgs made a motion to refer the policy back to the Senate with support from R. Emrich. Motion passed unanimously.

**ADMINISTRATIVE
REPORTS –**

Gifts to the College for the Month of May 2010

**PRESIDENT’S REPORT –
GIFTS TO THE COLLEGE**

Delta College Foundation – \$73,825.00
Delta Public Broadcasting - \$80,219.00
Monthly combined total – \$154,044.00

**PRESIDENT’S REPORT –
PERSONNEL REPORT**

The Search Committee for the new Vice President of Instruction and Learning Services has completed their work. The Committee did a thorough search – reviewing applications, interviewing 8 candidates by phone, and bringing 2 candidates to campus for interviews. Dr. Goodnow publicly thanked the committee as well as all of the employees at the College who participated in the hiring process – providing valuable feedback to the committee and ultimately to her as the hiring decision was made.

Dr. Goodnow announced that she has offered Dr. Thomas Lane the position of Vice President of Instruction and Learning Services. He has accepted the position, but the details of Dr. Lane’s start date are in development. It is likely that he will begin work in July.

Felicia Peters has been appointed Chairperson of the Business and Information Technology Division. Felicia began in her new role on May 1 and her term will end on April 30, 2012.

Lauren Smith and Angela Trabalka have been appointed as faculty members in the English Division. Lauren has been appointed as a mainstream and developmental composition

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**PRESIDENT'S
ANNOUNCEMENTS**

instructor (one-year renewable) and Angela has been appointed as a reading/composition instructor (tenure-track). Both appointments will begin on August 18, 2010.

Ann Dore has been appointed as a nursing instructor. This one-year renewable appointment begins on July 1, 2010.

Detailed information about these new hires as well as a complete report of hires/separations for the month of May can be found in Board packets.

▪ **Enrollment Report**

Spring/summer semester began on May 8. As of today, 6411 students are enrolled. This is an increase of 351 students (5.7%) from last year. Registration is in progress for the fall 2010 semester. To date 9,959 students have registered.

▪ **Newsworthy**

Congratulations to Mike Finelli. Mike, an assistant professor of residential construction, is one of 12 individuals from the Midwest region who will receive funding to participate in a 5-day Institute that will provide training to instructors involved in solar photovoltaic and solar thermal installer training programs. The Institute will take place at the Midwest Renewable Energy Association's ReNew the Earth Institute in Custer, Wisconsin. Course fees, travel, and lodging will be subsidized with support from the U.S. Department of Energy.

Several focus groups were held during the winter 2010 semester to assess community and student satisfaction. The executive summary of the Focus Groups was sent to you electronically and is also included in your packets this evening. Dr. Goodnow thanked Teresa Stitt, Margaret Mosqueda, and Trevor Kubatzke for their work on this project.

On, May 15, 2010, we hosted the first Community Youth Career Fair at the Ricker Center. Twenty-two area professionals as well as 63 students participated (4 of the students enrolled at Delta College). Last Thursday, Dr. Goodnow met with Pastor Larry Camel from Parishioners on Patrol and he expressed his satisfaction with the success of this event. Dr. Goodnow thanked Gary Basseur, David Urbaniak, Teresa Stitt, and the staff at the Ricker Center for their work in organizing this event.

At the last Board meeting, there was a question regarding the number of students receiving funding through Pell grants.

For the fall semester (2009)

Total enrollment = 11,299

Total number of Pell Eligible Students 4,339 = (38.4%)

Total number of Pell Eligible Students receiving sufficient Pell amounts to cover Tuition & Fees * = 3,868 (89.1%)

Total % of all students enrolled receiving sufficient Pell to cover T&F* = 34.2 %

For the winter semester (2010)

Total enrollment = 11,766

Total number of Pell Eligible Students= 5,022 (42.7%)

Total number of Pell Eligible Students receiving sufficient Pell amounts to cover T&F*= 4,511 (89.8%)

Total % of all students enrolled receiving sufficient Pell to cover T&F* = 38.3 %

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Tomorrow, the College Senate will be asked to vote on changes to Senate Policy 3.005 – which we discussed this evening. In order to stay within the retirement timelines set by the State, we would like to ask the Board of Trustees to have a special meeting to approve the policy on the morning of Thursday, June 10.

On Saturday, July 3, at 5:30 p.m. the Planetarium will host the annual Independence Day Fundraiser. This year, the theme is a Hawaiian Luau. Participants will enjoy a buffet dinner, private planetarium show, view the fireworks from our observation deck, receive VIP parking, and more. Advance tickets are required and the cost is \$80/ticket.

The FY 10-11 budget is being approved based on the assumption of no raises for A/P and Support Staff. Dr. Goodnow requested that the Board refrain from approving any compensation increase for the President this year as well.

Dr. Goodnow also said that she had distributed a memo to the Board requesting that her annual evaluation be conducted in a closed session as a part of the June 21, Special Meeting of the Board of Trustees.

TRUSTEE COMMENTS

K. Higgs said that, in his opinion, the hiring of Dr. Thomas Lane is one of the worst examples of political patronage ever seen.

R. E. Selby said that he feels that Dr. Lane is one of the most outstanding hires that Delta College has ever made. Dr. Lane is qualified and the college will benefit as a result of this hire.

T. Kubatzke, who chaired the search committee for the Vice President of Instruction and Learning Services, said that the committee was in no way persuaded to hire a particular candidate. The committee was made up of a cross-section of employees from all ranks (including faculty) across the College. Seventy-five resumes were reviewed. Eight people were interviewed by phone. Four individuals were invited to campus to interview – with two accepting the invitation. The committee also considered the input from employees who participated in the open forum. K. Randolph added that the whole college really made the decision.

L. Myles-Sanders said that in terms of any conflict of interest issues, Dr. Lane properly resigned from the Board before submitting an application for the position of VPILS.

R. Emrich said that he too feels that Dr. Lane will be an excellent administrator at Delta College.

R. Stafford said that he attended both candidate's onsite interviews. Based on that experience, Mr. Stafford said that there is no doubt in his mind that Dr. Lane is the best person for this job.

Board Chair Houston-Philpot said that she had wanted to bring Dr. Lane to a Board Meeting to thank him for his tenure as a Board Member. Dr. Lane had declined the invitation because he did not want to impact the hiring process in any way. She noted that this is an example of Dr. Lane's integrity. K. Houston-Philpot thanked T. Kubatzke and the search committee for their work.

K. Higgs said that he did not intend to attack Dr. Lane personally, he just thought that there

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must be a better candidate for this position on the campus.

R. Stafford said that he received correspondence from recent Delta graduate, Kay Klein, who was successful in finding employment.

R. E. Selby said that he would like to thank the remaining six candidates who applied for the position of Midland Trustee. He said that all the candidates were talented and qualified, and added that he is confident that he committee picked the best candidate to serve on Delta's Board.

K. Ellison said that she has observed that the Board discusses many spirited issues and added that she is honored to be a part of the Board.

CHAIR COMMENTS

Board Chair Houston-Philpot reminded the Trustees about the upcoming Foundation Golf Outing.

Board Chair Houston-Philpot announced that the President's Evaluation will be discussed as part of the June 21, Special Meeting of the Board of Trustees. She told the Trustees that all information needed to complete the evaluation was on the flash drive that was distributed at this evening's meeting. Completed materials should be emailed to K. Houston-Philpot no later than June 17, 2010. A board self-evaluation tool is also contained on the flash drive and should be completed for discussion at the meeting on June 21.

Board Chair Houston-Philpot thanked the Budget Cabinet for their work on the FY 10-11 budget.

ADJOURNMENT

There being no further business, Board Chair K. Houston-Philpot adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary

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