

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES
DINNER MEETING
November 11, 2008**

Board Present: K. Higgs, T. Lane, K. Lawrence-Webster, J. MacKenzie, E. Selby, R. Stafford

Board Absent: R. Emrich, K. Houston-Philpot, D. Wacksman

Others Present: J. Goodnow, D. Lutz, L. Myles-Sanders, J. Badour, B. Baker, V. Bledsoe, P. Clark, M. Cooper, A. Cramer, C. Drouse, L. Govitz, P. Graves, D. Halog, J. Ham, F. Hoffman, G. Hoffman-Johnson, T. Kubatzke, J. Miller, C. Morley, R. Morse, M. Mosqueda, J. Stahl, T. Stitt, A. Ursuy, S. Whitney, K. Wilson, K. Wolf, D. Zube

Press Present: P. Brandt, J. Hall

Chairperson Earl Selby called the meeting to order at 5:55 p.m.

Jim Ham presented proposed revisions to Senate Policy 8.060, Graduation/Certification Requirements. With him were Gail Hoffman-Johnson and Duff Zube.

This policy has not yet been approved by the Senate. Jim Ham discussed the revisions which have been developed as of November 11 through the work of the Senate ad hoc committee (Jim Ham, Chair; David Bailey, Tom Boudrot, Tom Coats, Diana Gutierrez, Barb Handley-Miller, Gail Hoffman-Johnson, Joan Ramm, Deb Temperly, Karen Wilson, Michael Wood, Duff Zube) and review by a number of campus groups.

The policy as proposed consolidates basic requirements for all academic Associate degrees and certificates and clarifies requirements for earning subsequent, concurrent and dual degrees. It also removes some specific requirements for general education degrees from the policy and establishes a procedure for revision of general education graduation requirements.

Deb Lutz introduced Randy Morse of the CPA firm Andrews Hooper & Pavlik (AHP) retained by the Board as independent auditors. Mr. Morse recognized the work of Ms. Lutz, Shelly Whitney and Angela Cramer in preparation of information reviewed by the auditors.

AHP provided audits of the financial statements for the year ended June 30, 2008 of the College, the College Foundation, and WDCQ-TV, WDCP-TV and WUCX-FM. AHP also completed compliance test work for the Office of Management and Budget (OMB) Circular A-133 audit of Student Financial Assistance programs for the year ended June 30, 2008, and audited grant revenues and expenses for the Michigan Economic Development Corporation (MEDC) Economic Development Job Training Program grants for the period ending February 28, 2008.

Mr. Morse reported to the Board that AHP issued a clean opinion on each audit, found no singular audit items and found no material weaknesses. There were no recommendations to management. Internal controls were reviewed and no issues were identified. Separately

from the audit, AHP also provided research concerning employer-provided housing at the request of management, and found that there appears to be support for the position taken.

Mr. Selby inquired about expenditures by the Foundation. Mr. Higgs inquired about internal controls, and Mr. Morse responded that procedures and practices were appropriate. Ms. Lawrence-Webster inquired about the Pell Grant allocation under the new rules. She requested a report on Pell Grants at a future dinner meeting, and Dr. Goodnow responded that she would request David Urbaniak to provide a report. Ms. Lawrence-Webster inquired about tower rental costs as identified at Page 8 of the WUCX audit, and Mr. Baker responded that CMU has so far declined to move to the new 1,000-foot tower.

There being no further business, the dinner meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary