

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
APPROVED MINUTES
TUESDAY, JUNE 10, 2008
DELTA COLLEGE BOARD ROOM
7:00 p.m.**

MEMBERS PRESENT R. Emrich, K. Higgs, K. Houston-Philpot, T. Lane, K. Lawrence-Webster, J. MacKenzie, E. Selby, E. Wacksman

MEMBERS ABSENT R. Stafford

OTHERS PRESENT J. Goodnow, B. Baker, P. Clark, M. Cooper, C. Drouse, S. Goodard, L. Govitz, T. Grunow, D. Lutz, J. Knochel, T. Kubatzke, J. Mahoney, G. Mallek, S. Montesi, M. Mosqueda, L. Myles-Sanders, L. Ramseyer, P. Seidel, T. Stitt, A. Ursuy, B. Webb, K. Wilson, S. Whitney, A. Wolf, K. Wolf, J. Ramm, T. Ader, A. Anklam, B. Coleman, D. Grabowski, R. Jersevic, J. Johnson, A. McClorey McLaughlin, A. Robinson

PRESS PRESENT J. Hall (WSGW), A. Hoag (Saginaw News), A. Lackey (Midland Daily News)

CALL TO ORDER Board Chair R. E. Selby called the meeting to order at 7:21 p.m.

PUBLIC COMMENTS Board Chair R. E. Selby called for any comments from the audience.

T. Ader of Saginaw County addressed the Board. He read a statement regarding the case of Higgs v. the Delta College Board of Trustees and presented a Freedom of Information Act request to L. Myles-Sanders, Board Secretary.

Attorney, A. McClorey McLaughlin, said that actions taken by her firm were necessary to protect the interests of her client.

K. Higgs said that he does not support the opinion of College Counsel regarding the President's evaluation and added that the President must be present at all times during her evaluation. He handed out information on the Open Meetings Act regarding evaluation.

K. Higgs said that appointing a committee is not going to solve his current concerns with the Board Bylaws. He said that there should be a rule regarding public comment. The

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rule should indicate when public comments can take place, how long, and the requirement that the speaker identify him/herself.

R. Earl Selby asked K. Higgs if he will serve on the Bylaws Committee. Other members will be R. Emrich and R. Stafford. R. Stafford will chair the group. The deadline for completing the work is August.

K. Higgs said that he is willing to serve on the committee but would like to see immediate correction of the existing bylaws. K. Higgs made a motion to amend the bylaws to allow public comment at the beginning of each regular board meeting. The length of the comment should be no more than 5 minutes. The speaker will be required to identify him/herself. T. Lane supported the motion. R. Earl Selby stated that the Board of Trustees will vote on the motion when they reach item "C. 3" on the agenda.

ACCEPTANCE OF MINUTES

Board Chair Selby called for additions or corrections to the minutes of the Board Dinner Meeting and the Board Regular Meeting of May 13, 2008. K. Lawrence-Webster made a motion to accept the minutes as submitted. K. Houston-Philpot seconded the motion. The minutes were accepted as submitted.

TREASURER'S REPORT

D. Lutz informed the Board that at the end of May, the College remains in good cash standing and there are no new variances to report. She added that she has reviewed the financial statements and the College will end the year in a positive fiscal position. T. Lane made a motion to accept the Treasurer's Report. K. Lawrence-Webster seconded the motion. The Treasurer's Report was accepted as submitted.

**PERSONNEL
BA4691**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of James Miller as Automotive Service Technology/GM/ASEP Instructor in the Technical, Trades, and Manufacturing Division for the 2008-2009 academic year. This is a one-year renewable appointment (commencing August 20, 2008 and ending on June 30, 2009). T. Lane moved for approval of the recommendation with support from K. Lawrence-Webster. Motion passed unanimously.

**PERSONNEL
BA4692**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Cynthia M. Ballor as

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Diagnostic Medical Sonography Instructor in the Health and Wellness Division for the 2008-09 academic year. This is a one-year renewable appointment (commencing August 20, 2008 and ending on June 30, 2009). K. Houston Philpot moved for approval of the recommendation with support from E. Wacksman. R. Emrich said that he wants a policy in place regarding faculty credentials. Motion passed with a vote of 7 in favor, 1 opposed.

**PERSONNEL
BA4693**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Susan M. Green as Nursing Instructor in the Health and Wellness Division for the 2008-09 academic year. This is a one-year renewable appointment (commencing August 20, 2008 and ending on June 30, 2009). K. Lawrence-Webster moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**PERSONNEL
BA4694**

It is the recommendation of the Administration that the Board of Trustees approve the appointment of Michelle L. DelosSantos as Athletic Trainer/Intramural Sports Supervisor. K. Houston-Philpot moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

**FINANCE
BA4695**

It is the recommendation of the Administration that the Board of Trustees approve the following 2009-2009 Preliminary Budget and Tax Levy Resolution:

WHEREAS, the Board of Trustees has carefully examined the financial circumstances of the College District for the 2008-2009 fiscal year, including the following:

- (a) Estimated General Fund expenditures – \$60,900,228
- (b) Estimated General Fund revenues from state appropriation - \$13,727,569
- (c) Estimated General Fund from other revenue sources exclusive of local and State taxation - \$23,840,704
- (d) Estimated revenues from local taxation –
Operational - \$23,528,820

A total levy of 2.0427 mills, consisting of 1.5563 charter mills, and .4864 extra voted mills on the taxable value of all taxable property within the district necessary for the sound management and operation of the College District for such fiscal year; and

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WHEREAS, the Board of Trustees has complete authority to direct a 2008 tax levy of 2.0427 mills for operating purposes for fiscal year 2008-2009 from within its authorized millage rate in order to raise approximately \$23,528,820 by taxation;

NOW, THEREFORE, BE IT RESOLVED THAT:

For the year 2008, the sum of \$23,528,820 be raised by taxation which shall require a total millage rate of 2.0427 mills to be levied against the taxable value of all taxable property located within the College District for community college purposes, that appropriate notification of such tax levy be sent to all taxing authorities within the College District with instructions that the taxes so collected should be turned over to the College Treasurer as required by law and

FURTHERMORE, THAT:

The 2008-2009 preliminary operating budget be adopted for the entire College in the amount of \$95,688,724 which includes the General Fund budget of \$60,900,228.

T. Lane moved for approval of the recommendation with support from K. Lawrence-Webster.

K. Higgs asked why the Board decided to have the President move into the Farmhouse. He stated that when it was renovated it was renovated to be a conference/meeting facility. J. Goodnow said that when she was hired, living in the upstairs of the Carlyon Farmhouse was part of the agreement. D. Lutz said that living in the Carlyon Farmhouse became a condition of employment while P. Boyse was still the College President.

R. Emrich said that D. Carlyon lived in the Farmhouse. When he retired, he remained there for a little over a year. After the renovations were complete, the Board thought that it would be advantageous to the College to have the President closer to campus. P. Boyse moved into the upstairs living quarters while the lower half continued to serve as a conference/meeting facility.

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D. Lutz said that prior to the President (P. Boyse) living in the Carlyon Farmhouse, a housing allowance was paid. A total compensation analysis was conducted with League and MCCA Schools to aid in the decision making process on this issue.

R. Earl Selby said that the Farmhouse was donated to the College along with the land. It is an economic benefit to the College. K. Higgs responded that his research through AACC shows that only 6% of presidents live in college-provided housing with no housing allowance, 2% live in college-provided housing with a housing allowance, and 16% get a housing allowance.

J. MacKenzie said that he disagrees with K. Higgs. The decision to have the President reside at the Carlyon Farmhouse is an economically sound one. The President is in close proximity to the College which is an advantage. If the President didn't reside there, the College would still have to pay for the utilities and maintenance of the building.

Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4696**

It is the recommendation of the Administration that the Board of Trustees approve revisions to Senate Policy 8.045 Student Violation of College Rules and Regulations. K. Higgs moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4697**

It is the recommendation of the Administration that the Board of Trustees approve an increase of 2.25% in the Administrative/Professional and Support Staff salary structure, to be granted to individual staff in accordance with the performance management system, and implement medical benefit design changes increasing the prescription drug rider co-pay to \$20/\$40 for generic/brand name drugs, and increase the employee contribution to premium to 9% effective July 1, 2008. K. Houston-Philpot moved for approval of the recommendation with support from K. Lawrence-Webster. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4698**

R. Earl Selby appointed R. Emrich, K. Higgs, and R. Stafford as members of the Board Bylaws Committee. The committee will work to revise the Bylaws by August 2008. R. Stafford will chair the committee.

The Board voted on the motion made by K. Higgs and

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supported by T. Lane during public comments (to amend the bylaws to allow public comment at the beginning of each regular board meeting. The length of the comment should be no more than 5 minutes. The speaker will be required to identify him/herself. J. MacKenzie said that he feels that the public should have a right to speak and not be limited to 5 minutes. K. Higgs replied that the Bylaws Committee can always change the time limit. Motion passed unanimously.

**COMMITTEE-OF-THE-WHOLE
BA4699**

R. Earl Selby said that the majority of the Trustees are available to participate in an all-day special meeting on July 10. T. Lane has indicated that he will be able to participate in at least part of the meeting by conference call. K. Lawrence-Webster made a motion to hold an all-day Board of Trustees Special Meeting on July 10, 2008. The meeting will be held in the Delta College Board Room (Main Campus). It will begin at 8:30 a.m. K. Houston-Philpot seconded the motion. Motion passed unanimously.

**ADMINISTRATIVE
REPORTS --
PRESIDENT'S
REPORT – GIFTS TO
THE COLLEGE**

Dr. Goodnow reported the following contributions for May 2008: the Foundation received \$131,206; Delta Public Broadcasting received \$91,479; for a monthly combined total of \$222,685.

**PRESIDENT'S
ANNOUNCEMENTS**

Spring semester began on Saturday, May 3. As of our official count day (May 13), our enrollments for spring are at 114.87% (30,359 credit hours) of projections (26,428 credit hours). This is an increase of 1,472 credit hours from last year (on a comparable date).

Our enrollments for fall are at 72.74% (68,191 credit hours) of projections (93,746 credit hours). This is an increase of 5,139 credit hours from last year (on a comparable date). Payment deadline for the fall classes is July 29, 2008.

Our Delta College Phi Theta Kappa Chapter has achieved "5 Star Chapter" status. Five Star Level standards emphasize increased participation at the regional and international levels. The chapter must fulfill all One Star, Two Star, Three Star, Four Star and Five Star Level requirements to reach the Five Star Level.

"This program, which reflects the scholarly ideals of Phi Theta Kappa, serves as a blueprint for developing a strong chapter and for earning local, regional, and international recognition. In this program, chapters do not compete against one

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another. Participation encourages excellence and recognizes progress in the attainment of goals set by the chapter.”

Congratulations to our Phi Theta Kappa Chapter and faculty advisor Casey Cornelius for this wonderful accomplishment!

Jeff Dykhuizen, assistant professor of psychology, recently attended the U.S. Institute of Peace Seminar in Washington D.C. Jeff is working with Connie Watson, who is also an assistant professor of psychology, to develop a Global Peace Studies Program here at Delta.

Delta College has received the Distinguished Budget Presentation Award for the current fiscal year from the Government Finance Officers Association. This award is the highest form of recognition in governmental budgeting and represents a significant achievement. Congratulations to Deb Lutz, Shelly Whitney, and the Finance Office Staff for a job well done!

Two Delta art students received an Honorable Mention for their work in the League for Innovation National Community College Competition. David Lee Brothers received the recognition for a digital imaging piece titled, “Death by Exposure,” and David Fairchild for a film based images piece that was digitally enlarged titled, “Overwhelmed.” The competition included more than 90 works of art from League colleges throughout the nation. Their art work, representing Delta College, will appear in a catalog currently being produced by the San Diego Community College District and will be distributed to all League colleges this fall.

Congratulations to Barry Baker and the Q-TV Staff!!! Delta College’s Q-TV has received eight national awards this year for programs and documentaries recognizing broadcast excellence.

Q-TV received five Videographer Awards, which identify and recognize the artisans who excel in the scope of their own environment, and three Communicator Awards presented by the International Academy of Visual Arts.

Delta’s Q-TV received the following Videographer Awards: Currently Speaking hosted by Andy Rapp, received an Award of Distinction for TV Programs/Public Affairs.

Margin of Victory – The Saginaw Valley’s Role in World War

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II, received an Award of Distinction for Documentary production.

Soul Issue: The African American Perspective, Somos Hispanos, and Margin of Victory received Honorable Mentions for multi-cultural programming and writing for TV.

Delta's Q-TV received the following Communicator Awards: Margin of Victory received their highest acclaim, Award of Excellence for documentary production.

Margin of Victory also received an Award of Distinction for use of music composed and performed by Flint's Pat Cronley. Dateline Delta (hosted by our Board Chair Earl Selby) a monthly program that features news about Delta College, also received an Award of Distinction.

One suggestion that we received at the Green Summit was for a four-day work week. Delta College will be testing this concept with Summer Green Fridays. During the month of July and first week of August (2008), the College will close most of our facility from Friday through Sunday each week.

Why are we doing this? This is "walking the talk." Delta College doesn't just talk about sustainability. We actively engage in practices which will contribute to a healthier Delta College and a healthier world.

This will be a limited test only, encompassing four weekends (July 11-13, July 18-20, July 25-27, and August 1-3). The move will reduce Delta College's overall "carbon footprint" by cutting automobile carbon emissions. Delta students would be better served (and not adversely affected) by this move by providing services during peak times. Core hours will be 8am – 5 pm and supervisors will determine the adjacent hour schedules. This change in work hours would help to better staff offices during July -- the month of highest usage of employee vacation hours. There will be a small cost savings on Delta's utilities bills through a reduction in air conditioning and lighting needs from Fridays through Sundays.

Ryan Petersen, assistant professor of political science at Delta College, has been selected from a national applicant pool to attend one of six summer study opportunities supported by the National Endowment for the Humanities

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(NEH).

NEH is a federal agency that annually supports “Landmarks of American History and Culture” workshops so that faculty members can work in collaboration and study with experts in humanities disciplines. Petersen will participate in a workshop entitled "Revolution to Republic: Philadelphia’s Place in Early America." The one-week program will be hosted by the Society for the Historians of the Early Republic and directed by Dr. Roderick McDonald, Professor of History at Rider University and Editor of the *Journal of the Early Republic*.

On June 18, Delta College is hosting Entrepreneurs Day in conjunction with the Michigan Small Business & Technology Development Center and supported in part by the Prima Civitas Foundation. The goal of this first-ever event is to provide resources to aspiring entrepreneurs, including connections to regional small business owners and resource partners from across Mid-Michigan. A variety of events and learning opportunities are scheduled throughout the day, from 1 p.m. to 6 p.m.

For more information, please contact Christine M. Greve, Regional Director of the Michigan Small Business & Technology Development Center, at (989) 758-3627.

This week may be the last chance for the state to qualify for \$163 million in federal airport project funding. The legislation required to qualify for this airport funding is found in the Capital Outlay budget.

Two competing versions of the Capital Outlay budget have been bouncing back and forth between the two the House and Senate all spring. The Senate is saying: Let’s secure the \$163 million first, and then we’ll discuss the higher education projects.” Meanwhile, the House has seen the federal airport dollars as its leverage to get at least some portion of the higher education projects.

CLOSED SESSION

It was moved and supported to move into closed session for the purpose of consulting with counsel regarding litigation (Higgs v. Delta College Board of Trustees). The vote was 8-0 to go into closed session with a roll call vote as follows:

R. Emrich - Yes
K. Houston-Philpot – Yes
K. Higgs - Yes
T. Lane - Yes

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K. Lawrence-Webster - Yes
J. MacKenzie – Yes
R. E. Selby - Yes
R. Stafford - Absent
E. Wacksman - Yes

R. Emrich moved to come out of closed session. K. Lawrence-Webster seconded the motion. The Board voted unanimously to come out of closed session (8-0).

CLOSING COMMENTS Attorneys Anne McClorey McLaughlin and James R. Johnson said that the parties have made substantial progress toward resolution of this matter. There are some details to be worked out, but both parties are confident that we can reach agreement.

ADJOURNMENT K. Lawrence-Webster moved to adjourn the meeting with support from E. Wacksman. Motion passed unanimously. There being no further business, Board Chair Selby adjourned the meeting at 11:14 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary