

**DELTA COLLEGE DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Approved Minutes
TUESDAY, JANUARY 15, 2008
BOARD ROOM
7:00 p.m.**

- MEMBERS PRESENT** R. Emrich, K. Higgs, T. Lane, K. Lawrence-Webster, J. MacKenzie, R. E. Selby, E. Wacksman
- MEMBERS ABSENT** K. Houston-Philpot, R. Stafford
- OTHERS PRESENT** J. Goodnow, B. Allen, B. Baker, T. Caylor, M. Cooper, C. Drouse, S. Goddard, P. Graves, D. Halog, F. Hoffman, D. Lutz, P. Clark, T. Kubatzke, J. Mahoney, R. McGaw, C. Morely, M. Mosqueda, L. Myles-Sanders, T. Stitt, P. Seidel, J. Stahl, A. Ursuy, S. Walls, B. Webb, J. Williams, K. Wilson, K. Wolf, M. Wood
- PRESS PRESENT** P. Brandt (Bay City Times) and J. Hall (WSGW)
- CALL TO ORDER** Board Chair R. E. Selby called the meeting to order at 7:10 p.m.
- PUBLIC COMMENTS** Board Chair R. E. Selby called for any comments from the audience.
- ACCEPTANCE OF MINUTES** Board Chair Selby called for additions or corrections to the minutes of the Board Dinner Meeting and the Board Regular Meeting of December 11, 2007. T. Lane made a motion to accept the minutes. K. Lawrence-Webster supported the motion. The minutes were accepted as submitted.
- TREASURER'S REPORT** D. Lutz informed the Board that at the end of December the College is in a healthy cash position. She added that she has reviewed the financial statements from the last month and everything is in order. Revenues are a bit higher than projected due to an increase in tuition revenue. J. MacKenzie made a motion to accept the Treasurer's Report. T. Lane seconded the motion. The Treasurer's Report was accepted as submitted.
- K. Lawrence-Webster complimented D. Lutz on the information presented in the 07-08 budget book.
- FINANCE
BA4646** It is the recommendation of the Administration that the Board of Trustees authorize the Administration to enter into an

Minutes approved with revisions by the Board of Trustees at the February 12, 2008 meeting.

agreement to provide short-term payment plan option to students through Nelnet Business Solutions. K. Lawrence-Webster moved for approval of the recommendation with support from E. Wacksman. R. Emrich asked how this vendor was selected. D. Lutz said that the vendor was selected based on the College RFQ process. J. Goodnow said that this program will “open doors” for students who may not be able to come up with all required funds on the payment deadline. J. MacKenzie asked about the fees to the student. T. Kubatzke said that the student will have to pay an upfront fee to enroll in the program but added that the student will not be charged interest. K. Lawrence-Webster said that she has some concerns about students paying on their credit card. T. Kubatzke replied that this is not a program for students without the means to pay for college. It is a program that allows students to make payments instead of having to come up with a lump sum payment. Students who enter into the plan will be apprised of the penalties for non-payment. Motion passed unanimously.

**FINANCE
BA4647**

It is the recommendation of the Administration that the Board of Trustees approve the Bookstore Point of Sale System Project at a total cost of \$160,113. K. Lawrence-Webster moved for approval of the recommendation with support from T. Lane. Motion passed unanimously.

**COMMITTEE-OF-THE-
WHOLE
BA4648**

It is the recommendation of the Administration that the Board of Trustees approve the new Youth Services Certificate/Certificate of Achievement effective winter semester 2008. T. Lane moved for approval of the recommendation with support from K. Higgs. Motion passed unanimously.

**COMMITTEE-OF-THE-
WHOLE
BA4649**

It is the recommendation of the Administration that the Board of Trustees approve the revision of Senate Policies 8.010, Academic Grades and 4.005 Academic/Student Records. T. Kubatzke noted that the College has been using the grade of “WI” for years. The grade doesn’t appear in this policy, but it does appear in other Senate Policies. The “WI” will be added to this policy. R.E. Selby noted that this policy has been through the Senate Process. K. Higgs moved for approval of the recommendation with support from R. Stafford. Motion passed unanimously.

**COMMITTEE-OF-THE-
WHOLE
BA4650**

It is the recommendation of the Administration that the Board of Trustees approve the revision of Senate Policy 3.005, Appointment and Subsequent Appointment of Non-Tenure Track Faculty. T. Lane moved for approval of the recommendation with support from K. Lawrence-Webster.

Motion passed unanimously.

**ADMINISTRATIVE
REPORTS --
PRESIDENT'S
REPORT – GIFTS TO
THE COLLEGE**

Dr. Goodnow reported the following contributions for December 2007: the Foundation received \$204,830; Delta Public Broadcasting received \$144,862; for a monthly combined total of \$349,692. Total fiscal year gifts are \$1,033,999.

**PRESIDENT'S
ANNOUNCEMENTS**

Barry Baker, Executive Director of Communications Technology, was contacted as an area “expert” by local media regarding the conversion to digital television. An article appeared in the Saginaw News on Sunday, January 7. Barry is a member of the Association of Public Television Stations’ Digital Transition Committee. Barry is also an officer on the Board of Directors for the National Small Station Association. As a reminder, on February 17, 2009, television will drop its analog broadcast.

Congratulations to Michael Wood, Director of Institutional Research. Michael has been selected as an Academic Quality Improvement Program (AQIP) Peer Reviewer. AQIP Reviewers are selected for specific roles in AQIP processes, most commonly serving as panelists, site visitors, appraisers/reviewers, and facilitators in the AQIP reaffirmation of accreditation process. AQIP is the process that we use at Delta College to maintain our accreditation through the Higher Learning Commission.

Teresa Stitt, Associate Dean of Community Development, was named the recipient of two prestigious awards recently. Teresa, who has been with the College since 1983, is the 2008 winner of the Spirit of King Award, which is presented annually to a Delta employee who exemplifies the spirit of Dr. Martin Luther King, Jr.

She is also scheduled to receive the 2007 Michigan Campus Faculty/Staff Community Service-Learning Award at an awards dinner on Thursday, February 7 at Central Michigan University.

Congratulations Teresa!

Delta College Corporate Services has been selected to receive an Award of Excellence from the International Society for Performance Improvement. Corporate Services is being recognized in the Outstanding Human Performance Intervention category. This award recognizes outstanding results derived from the successful application of Human Performance Technology to human performance problems,

needs, or opportunities.

Sustainability will be the focus of Delta's second Summit, which follows our March 17, 2006 Summit at which some 450 people came together to develop our Mission, Vision and Values. We plan to come together again on Friday, March 14, from 8:00 a.m. – 12:00 p.m. inviting all Delta faculty and staff as we did before, but this time with a focus on sustainability. This will be a chance to take a fresh look at our guiding principles and incorporate our commitment to sustainability.

Winter classes began on Saturday, January 5. As of January 11, our enrollments are at 106.74% (93,304 credit hours) of projections (87,413 credit hours). This is an increase of 5,712 credit hours from winter 2007.

ADJOURNMENT

There being no further business, Board Chair Selby adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Leslie Myles-Sanders, Board Secretary

Andrea Ursuy, Recording Secretary